

Annex 1

Working Group on the revision of the IFCD

Terms of Reference

1 - Mandate

The Working Group (WG) on the revision of the IFCD shall revise the existing Interface and Functionalities Control Document in cooperation with EMSA and taking into account the amendments introduced by SSN version 5 and submit it to the HLSG for approval.

The WG shall in particular revise IFCD to reflect:

- The exchange of information on persons sailing on board passenger ships for search and rescue purposes as required by Directive 98/41/EC as amended by Directive (EU) 2017/2109;
- The exchange of information from the revised advance waste notification and the waste delivery receipt, and the subsequent transmission to THETIS-EU to support the inspection database on port reception facilities, as required by Directive (EU) 2019/883;
- The improved Incident Reports as proposed by the Incident Report Working Group;
- The additional security measures from the SSN Security Guidelines; and
- Minor changes pending from previous revisions.

2 - Resources and Members of the Group

Member State participating in the SSN Group and having an interest in participating in the revision of the IFCD, as well as the European Commission, have the right to nominate WG members until 15 January 2022.

EMSA will provide the secretariat and will coordinate, collate and amalgamate the contributions from the WG members into working documents.

3 - Working methodology

Most of the work will be carried out by correspondence but at least one meeting of the WG will be held at EMSA's premises or through videoconference. EMSA will cover the travel, daily allowance and accommodation costs for the attendance of the meeting at EMSA's premises as per the EMSA Rules on Reimbursement of Expenses to Experts.

4 - Deliverables and timing

Progress reports of the WG will be transmitted to the SSN Group and to the HLSG on a regular basis. The reports will be presented at the meetings by EMSA or nominated representatives of the WG.

The WG will present the revised IFCD to the HLSG for approval by end of 2022.

5 - Duration of these ToR

The mandate of the WG will expire at the HLSG meeting taking place at the end of 2022, and will be renewed if necessary with new Terms of Reference.