



SSN Group meeting 25

SSN LOCODEs Guidelines Update

Agenda item 25.3.6

Lukasz Ziolkowski / **MSS Officer**
Department C: Operations/Unit C.2.2

Lisbon / 11 May 2016

- **SSN WS 17 – Action point 13**

Include a chapter in the revision of the Operational Procedures document with the guidelines for the LOCODEs management to provide information for the Member States NCAs on how to manage LOCODEs.

- **SSN WS 18 – (SSN 18.3.6)**

Guidelines were presented as a stand-alone document and approved by SSN group.

- **SSN WS 19 – (SSN 19.3.3)**

Guidelines were amended to address specific issues noted after their implementation.

- **SSN WS 21 – (SSN 21.3.3)**

Guidelines were updated to address the issue of the LOCODEs for off-shore installations and to include some specific LOCODEs from EUROSTAT.



Since SSN Group 21, the following aspects have been updated:

- Port facility numbers are required in SSN V3 to provide Security notifications. LOCODEs guidelines needs to be updated to include information and procedures related to the IMO port facility numbers.
- Following a telephone conference between EMSA and UNECE certain updates related to the maintenance of UN/LOCODES are proposed.

SSN LOCODEs Guidelines v1.40

Proposed changes



- **Whole document:**
 - Template changed to be in line with the new visual identity of EMSA;
 - “UNECE list” replaced by “UN/LOCODE list”.
- **Section 2: Location codes used in SafeSeaNet:**
 - to add a new section 2.5 to deal with subsidiary locations (previously this information was in the Introduction section);
 - to add a new section 2.6 to deal with port facility numbers.



Section 3: Operational procedures:

- to update Section 3.1 with more details on updates to UN/LOCODEs in SSN;
- to update Section 3.5 with information on the UN/LOCODE National Focal Points;
- to add a Section 3.9 describing the way of obtaining port facility numbers from the IMO GISIS maritime security module;
- to add a Section 3.10 explaining how to report port facility numbers to SSN.

Required Action

- **The SSN Group is invited to provide feedback and approve the updated SSN LOCODEs Guidelines.**



emsa.europa.eu

 twitter.com/emsa_lisbon

 facebook.com/emsa.lisbon

