

**SafeSeaNet Workshop no. 20**  
**Agenda item I**  
**6 November 2013**

**SSN 20/1/3 (v.1.00)**  
**Lisbon, 24 September 2013**

## **INTRODUCTION**

### **Actions stemming from SSN HLSG decisions**

#### **Submitted by EMSA**

<i>Summary</i>	This document presents the state of follow-up actions arising from the 9 <sup>th</sup> SSN HLSG.
<i>Action to be taken</i>	As per paragraph 3
<i>Related documents</i>	9th HLSG draft summary minutes

## **1. BACKGROUND INFORMATION**

During the 9<sup>th</sup> meeting of the SafeSeaNet High Level Steering Group (HLSG) in June 2013, several decisions and recommendations were made. This paper focuses on the main **actions** arising from the meeting that have an impact on the SSN group. It also provides information on the current status of the follow-up actions. All actions are summarised in the attached overview table (see Annex 1).

## **2. ACTIONS FROM HLSG**

### **2.1 SSN XML Enhancements (Agenda item 3.1)**

Based on a previously undertaken assessment, several proposals were introduced by EMSA regarding XML enhancements. The HLSG agreed:

- not to conduct any further work on the SSN receipt message;
- to continue to work on the technical specifications relating to the implementation of the voyage 'push mechanism,' and;
- to report on any progress made at the next HLSG meeting.

Follow up actions:

- EMSA has initiated the drafting of the technical specifications. A proposal will be sent to the SSN group in December 2013 for working by correspondence. It is expected to be complete in March 2014 for an approval at SSN 21 in May 2014 (**Action 1**). The SSN HLSG 10 (December 2013) will be informed on the progress and planning proposed.

The draft specification is planned to be presented at HLSG 11 (provisionally expected for June 2014) for a decision on the way forward (**Action 2**).

## 2.2 Improving Hazmat Reporting to SSN (Agenda item 3.2)

An ad-hoc Hazmat Working Group (HWG) was established by HLSG 9 in accordance with the (updated) terms of reference (see Annex 2). The following MSs indicated their participation: BE, DK, FR, GR, IT, NL, and NO.

Follow-up actions:

- EMSA to draft the structure of the **Hazmat guidelines** and the **Hazmat Reference Database** concept for distribution to the Hazmat Working Group (HWG) by December 2013 (**Action 3**).
- EMSA to organise the first HWG meeting in February 2014 (**Action 4**).
- EMSA to issue a first draft of the documents by March 2014 (**Action 5**).
- HWG to continue the work by correspondence and to submit the draft proposals at SSN 21 (**Action 6**).
- HWG to propose a final draft by September 2014 for submission at SSN 22 (**Action 7**).
- EMSA to report the progress to the SSN HLSG 11 (tentative date June 2014) and to submit the final proposal the SSN HLSG 12 (tentative date December 2014) (**Action 8**).

## 2.3 Improving Ship Mandatory Reporting Systems (MRS) reporting in SSN (Agenda item 3.3)

The current status of the activities of the Working Group on MRS reporting (MRS WG) composed of Denmark, Estonia, Finland, France, Ireland, Italy, Norway, Poland, Sweden, and the UK, was presented at HLSG 9. The HLSG agreed to put on hold developments in relation to optimising benefits. It was also decided that the WG should continue to work on MRS problems and the drafting of MRS Guidelines, the business rules and their validation as soon as possible.

Follow up actions:

- The MRS WG was sent amended business rules and a technical proposal in early September. The document SSN 20.4.1 summarises the outcomes of the discussions and contains the business rules and a technical proposal (**Action 9**).
- EMSA will distribute a draft structure for the MRS guidelines to the MRS working group by end of November 2013 (**Action 10**).
- EMSA will report the outcomes of SSN 20 discussions at HLSG 10 in December 2013 (**Action 11**).

## 2.4 Vessel Reference Database (Agenda item 3.4)

A progress report on the work of the correspondence group examining the data storage and access policy for a vessel database was provided. The HLSG agreed to launch the pilot project with several MSs (BE, FI, IT and NO), while keeping it open for more to join. Follow up actions:

- EMSA launched the process for implementing the technical changes agreed by the correspondence group. The first delivery is expected by the end of March 2014. The earliest tests with pilot project participants are expected to be carried out by June 2014 (**Action 12**).

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- A proposal relating to "additional services" (ship record history retrieval and ship particulars push) was sent to the correspondence group on 3<sup>rd</sup> October, with a deadline for feedback by end of October. This way, the additional services could be integrated in the version that should be tested as per action 12 above (**Action 13**).

#### 2.5 SSN Version 3 (Agenda item 5)

The HLSG 9 discussed and approved the roadmap of activities and time plan for the preparation and deployment of SafeSeaNet Version 3.

Follow up: The technical specification that was sent in early September will be presented for validation at SSN 20, and then submitted for final approval at HLSG 10 (**Action 14**).

#### 2.6 Coastal stations and Places of Refuge Information (Agenda item 7)

The Commission introduced the work being undertaken on places of refuge, and the four actions proposed were approved as follows:

- a. EMSA to reactivate the Shore-based Traffic Monitoring and Information Database (STMID).

Follow-up: The STMID, with the data gathered in 2006, has been reactivated. Each SSN NCA now has access to its own data on the EMSA web site (extranet-protected area) at: <https://extranet.emsa.europa.eu/stmid-documents>

- b. Member States to review and update their own data (**Action 14**).

Follow-up: It is proposed that SSN NCAs should send EMSA feedback on any changes that occurred to the data mentioned in a) above. A template will be sent before SSN 20, with a proposed deadline for feedback of 6<sup>th</sup> December.

- c. EMSA to make all updated STMID information (from b above) available to MS NCAs, via the EMSA web site (password protected access), including the list of contact points, as required by Art 20a.3 (**Action 15**). The expected date is 17<sup>th</sup> January.

- d. EMSA to improve the use and effectiveness of SSN by setting up a mechanism whereby MSs can provide information and updates on their coastal stations and places of refuge to the Commission (as required by the Directive 2002/59/EC). EMSA will also assess whether and how the information could be distributed via SSN to the MSs Authorities concerned. Follow-up actions:

- EMSA is currently drafting a proposal for the SSN group (expected by November), and it is planned that the work will be done by correspondence (**Action 16**);

- Once the proposal has been agreed by the SSN group (expected during SSN 21 in May 2014), the technical specifications for preparing the development phase will be finalised (**Action 17**);

- EMSA will report on progress at SSN HLSG 11 (target date June 2014), and will proceed with the development after validation by the HLSG (**Action 18**).

### 3. ACTION REQUIRED

Member States are invited to take note of the information and provide their comments.

## Annex 1

### Actions for EMSA and the SSN Group from HLSG 9 decisions

Action point	Topic and Action	Resp.
<b>SSN XML Enhancements (Agenda item 3.1)</b>		
1	EMSA has initiated the drafting of the technical specifications. A proposal will be sent to the SSN group in December 2013 for working by correspondence. It is expected to be complete in March 2014 for an approval at SSN 21 in May 2014.	EMSA & MS
2	The agreed specification will be presented at HLSG 11 (provisionally expected for June 2014) for a decision on the way forward.	EMSA
<b>Improving Hazmat reporting to SSN (Agenda item 3.2)</b>		
3	EMSA to draft the structure of the <b>Hazmat guidelines</b> and the <b>Hazmat Reference Database</b> concept for distribution to the Hazmat Working Group (HWG) by December 2013.	EMSA
4	EMSA to organise the first HWG meeting in February 2014.	EMSA
5	EMSA to issue a first draft of the documents by March 2014.	EMSA
6	HWG to continue the work by correspondence and to submit the draft proposals at SSN 21.	HWG
7	HWG to propose a final draft by September 2014 for submission at SSN 22.	HWG
8	EMSA to report the progress to the SSN HLSG 11 (tentative date June 2014) and to submit the final proposal the SSN HLSG 12 (tentative date December 2014).	EMSA
<b>Improving Ship Mandatory Reporting Systems (MRS) reporting in SSN (Agenda item 3.3)</b>		
9	The MRS WG was sent amended business rules and a technical proposal in early September. The document SSN 20.4.1 summarises the outcomes of the discussions and contains the business rules and a technical proposal.	EMSA & MS
10	EMSA will distribute a draft structure for the MRS guidelines to the MRS working group by end of November 2013.	EMSA
11	EMSA will report the outcomes of SSN 20 discussions at HLSG 10 in December 2013.	EMSA
<b>Vessel Reference Database (Agenda item 3.4)</b>		
12	EMSA launched the process for implementing the technical changes agreed by the correspondence group. The first delivery is expected by the end of March 2014. The earliest tests with pilot project participants are expected to be carried out by June 2014.	EMSA & MS
13	A proposal relating to "additional services" (ship record history retrieval and ship particulars push) was sent to the correspondence group on 3 <sup>rd</sup> October, with a deadline for feedback by end of October. This way, the additional services could be integrated in the version that should be tested as per action 12 above.	EMSA

Action point	Topic and Action	Resp.
<b>SSN Version 3 (Agenda item 5)</b>		
14	The technical specification that was sent in early September will be presented for validation at SSN 20, and then submitted for final approval at HLSG 10.	EMSA
<b>Coastal stations and Places of Refuge Information (Agenda item 7)</b>		
15	The STMID, with the data gathered in 2006, has been reactivated. Each SSN NCA now has access to its own data on the EMSA web site. SSN NCAs should send EMSA feedback on any changes that occurred to the data mentioned above. A template by EMSA will be sent before SSN 20, with a proposed deadline for feedback of 6th December.	MS & EMSA
16	EMSA to make all updated STMID information available to MS NCAs, via the EMSA web site (password protected access), including the list of contact points, as required by Art 20a.3. The expected date is 17th January.	EMSA
EMSA to improve the use and effectiveness of SSN by setting up a mechanism whereby MSs can provide information and updates on their coastal stations and places of refuge to the Commission (as required by the Directive 2002/59/EC). EMSA will also assess whether and how the information could be distributed via SSN to the MSs Authorities concerned.		
16	EMSA is currently drafting a proposal for the SSN group (expected by November), and it is planned that the work will be done by correspondence	EMSA
17	Once the proposal has been agreed by the SSN group (expected during SSN 21 in May 2014), the technical specifications for preparing the development phase will be finalised.	EMSA & MS
18	EMSA will report on progress at SSN HLSG 11 (target date June 2014), and will proceed with the development after validation by the HLSG	EMSA

## Annex 2

### SSN "Hazmat Working Group"

#### Updated Terms of Reference (by HLSG 9)

##### 1. Mandate

The SSN "Hazmat Working Group (WG)" should develop and propose measures for improving the Hazmat reporting in SSN, taking into account the existing SSN system specifications and the findings of the EMSA survey on Hazmat reporting.

##### 2. Deliverables and working methodology of the WG

The WG should draft dedicated guidelines on Hazmat notifications, and should also draft the requirements for the Hazmat reference database.

The work plan should be as follows:

- December 2013: start working by correspondence.
- February 2014: organise a first coordination meeting.
- March 2014: prepare a first draft of the documents.
- April 2014: continue work by correspondence on the final draft of the Hazmat Reporting Guidelines and the requirements for the Hazmat reference database.
- May 2014: submit the draft documents at SSN WS 21.
- June 2014: gather Member States' comments and prepare the final documents.
- October 2014: submit the documents for approval at SSN WS 22.

##### 3. Resources and members of the Group

Each country participating in SSN, and also representatives of industry with an interest in Hazmat information and the European Commission, have the right to nominate members.

EMSA will provide the secretariat, and will coordinate, collate and amalgamate the information sources identified by the members of the group into working documents for on-going dissemination and agreement. Coordination with the eMS group will also be ensured.

The working group will operate mainly by correspondence, but will organise at least one coordination meeting. When meeting outside EMSA's premises, travel costs shall be covered by each participant. EMSA may chair the meeting if requested by the hosting MS.

##### 4. Reports

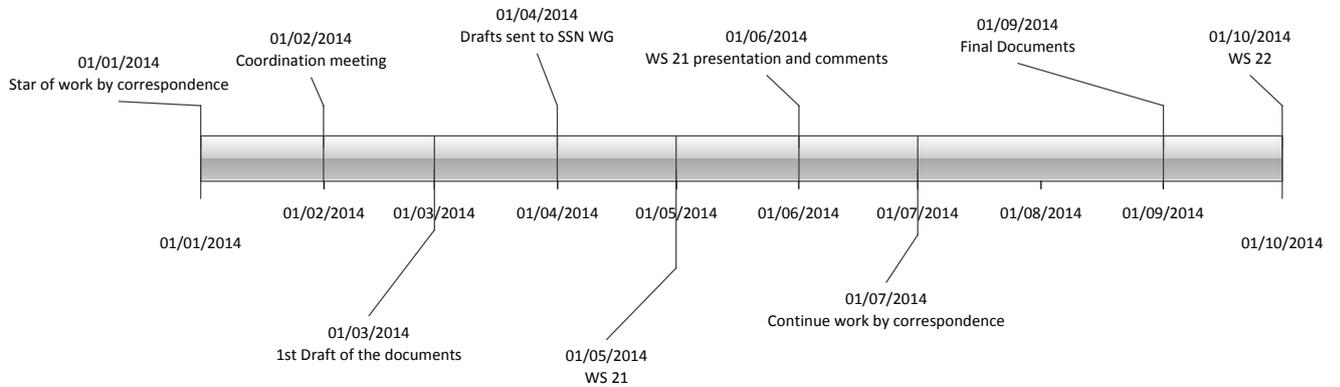
The working group report will be coordinated by EMSA, and will cover the agreed objectives, reflect the views of the participants, and assess the need for continuing the work.

##### 5. Timing

The final draft of the deliverables will be sent to SSN Group members at least one month before SSN Workshop 22 (October 2014) in order to allow for effective feedback. The chair of the working group will present the document at the workshop.

Once agreed, bearing in mind the goal of rationalising the efforts, it is proposed that the Hazmat Reporting Guidelines should reflect technical improvements to the Hazmat message format and the Hazmat Reference Database.

The following provisional time plan is proposed:



## 6. Acceptance

The final documents, encompassing the results of the working group, will be submitted to the SSN Group for validation at SSN 22, in accordance with the time plan proposed above.

## 7. Duration of these ToRs

At SSN 22, the mandate of this working group will expire or, if necessary, be renewed with new ToRs.