

56th Meeting of the Administrative Board
Lisbon, 7 and 8 November 2019

SUMMARY OF DECISIONS

1. Welcome from the Chairman and adoption of the draft agenda

New Members were welcomed, and proxies announced as listed below.

The Agenda was adopted. No conflicts of interest were declared.

New Board Members and new alternates

MS	New Board Member	New Alternate Board Member
Iceland	Mr Jon Gunnar Jonsson, Director General, Icelandic Transport Authority (replacing Mr Arnason)	
Romania	Mr Constantin Cristescu, Romanian Ministry of Foreign Affairs, Transport Attaché, Permanent Representation of Romania to the EU	Ms Lacrima Hornet, Director, European Affairs and International Relations, Romanian Naval Authority
Norway	Mr Lars Alvestad, Acting Director General, Norwegian Maritime Authority (replacing Mr Olav Akselsen)	
Greece	Mr Christos Kontorouchas, Director for Shipping, Hellenic Shipping Administration (previously alternate), replacing Mr Agis Anastasakos	Mr Spyridon Syrigos, Head of Unit on the International Organisation and EU Department of the Directorate of Shipping, as alternate, replacing Mr Kontorouchas
Denmark		Mr Niels Peter Fredslund, Deputy Director General, Danish Maritime Authority, replacing Mr Jakob Ejlers

Proxies/absences

Austria	No representation, no proxy
Commission	Mr Johannes Luchner, DG ECHO, provided a proxy to Ms Kopczynska, DG MOVE.

2. Minutes of the last meeting

The Administrative Board approved the minutes and decisions of the last meeting, which took place on 26-27 June 2019 in Genova.

3. EMSA 5-year Strategy 2020-2024

The Administrative Board adopted the EMSA 5-year Strategy 2020-2024.

4. Update on Agency's activities

The Administrative Board took note of the information provided by the Agency on the 2019 budget execution in the field of the European cooperation on coast guard functions and on relevant tenders and developments in the field of Anti-Pollution Measures.

5. Draft EMSA Single Programming Document 2020 - 2022

The Administrative Board took note of the information provided by the Agency on the new cycle of visits on Passenger Ship Safety to be launched in 2020 starting with the pre-cycle workshop on 12 February 2019, and on the regional use of RPAS as a possible way forward to enhance the service based on lessons learned so far.

No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

The Administrative Board discussed and adopted the Draft EMSA Single Programming Document 2020 – 2022 which takes into account the Commission's formal opinion of 15 July 2019 and the associated 2020 budget (€81,623,042 in Commitment Appropriations and €82,967,280 in Payment Appropriations) and establishment plan, with 212 statutory staff (AD/AST) (no change compared to 2019 and in line with the Commission Communication on the "Programming of human and financial resources for the decentralised Agencies" dated July 2013, with Regulation (EU) 2016/1625 of the European Parliament and of the Council amending Regulation (EC) No 1406/2002 establishing a European Maritime Safety Agency), as well as 33 contract agents and 18 seconded national experts allocated to the different activities under the EU Subsidy (incl. EFTA contribution) for 2020, subject to the final decision of the budgetary authority.

The Administrative Board urged the Agency to simplify and shorten the Single Programming Documents where possible and within the constraints of the relevant institutional guidelines.

6. Revision of the Methodology for Visits to Member States – Participation of other Member States as observers

The Administrative Board adopted an amendment to the Methodology for Visits to Member States in relation to the participation of observers from another Member State.

7. EMSA Draft Administrative Arrangements

The Administrative Board considered and did not object to the following administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation:

1. MoU between the European Maritime Safety Agency (EMSA) and the Baltic Marine Environment Protection Commission (HELCOM) about the European Marine Casualty Information Platform data provision.
2. Cooperation Agreement between the European Maritime Safety Agency (EMSA) and the World Maritime University (WMU) on matters of capacity building and research.
3. Amendment No 4 to the Cooperation Agreement establishing the MAR-ICE Network.
4. Agreement between IMO and EMSA for the provision of financial support for the participation from developing countries to the International Workshop on Maritime Labour Convention, 2006.

The Administrative Board also took note of the information provided on the proposed Contribution Agreement 2019/410-086 "Preparatory measures for the future participation of relevant IPA II beneficiaries in the European Maritime and Safety Agency (EMSA)" circulated on 6/11/2019 in view of the four-week consultation period ending 5/12/2019.

8. Rules of Procedure of the EMSA Administrative Board

The Administrative Board adopted an amendment to the Rules of Procedure of the EMSA Administrative Board in relation to the Conflict of Interest Policy.

9. Annual renewal of the mandate of the Administrative and Finance Committee

The Administrative Board adopted a Decision amending the Decision establishing the Administrative and Finance Committee. The mandate of the Committee will be automatically renewed annually unless amendments are proposed.

10. Draft EMSA Single Programming Document 2021 – 2023

The Administrative Board considered the Draft Programming Document 2021 – 2023.

No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

Following the inclusion of the technical annexes, a written procedure would be launched as usual in December for conclusion in January ahead of transmission by 31 January 2020 as part of the Agency's input to the 2021 budgetary procedure.

The Administrative Board welcomed the streamlined structure of the annual section and looked forward to the next iteration of the document as a whole also in view of alignment with the newly adopted EMSA 5-Year Strategy 2020-2024 and developments concerning the Transport portfolio and the future multiannual financial framework.

11. Appraisals of the Executive Director

The Administrative Board appointed Director General Hololei and Vice-Chairman of the Board Nicola Carlone as the two reporting officers for the annual appraisals of the Executive Director, as foreseen by Decision 2009/11/20.

12. Adoption of the list of "A" items

The Administrative Board took note, considered or adopted, as appropriate, the following "A" items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee:

- (a) EMSA Financial Statement for 2018 – took note** of the opinion of the European Court of Auditors and **approved** the final accounts for 2018.
- (b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) - took note**
- (c) 2019 Appropriations cashed - took note**
- (d) EMSA 2019 Budget transfers – took note**
- (e) IAS Strategic Audit Plan 2020-2022 – considered**
- (f) EMSA Implementing Rules to the Staff Regulations – adopted** two decisions (Executive Director's mandate to request a derogation and adoption of a model decision).

13. Any other item upon request

The Netherlands expressed interest in hosting a regional RPAS service for the North Sea.

The Executive Director announced the new Annual Overview of Marine Casualties and Incidents 2019.

Cyprus recalled the upcoming IMO Council elections and the importance of a strong EU/EFTA representation.

Date of the next EMSA's Administrative Board Meeting (March 2020) and planning for 2020:

March 2020, Lisbon:

Administrative and Finance Committee: **18 March 2020 (morning)**

Administrative Board: **18 March 2020 (afternoon), 19 March 2020 (morning)**

June 2020, Lisbon:

3-5 June 2020 (exact two days to be confirmed at a later stage)

November 2020, Lisbon:

week 9-13 November 2020 (probably 10-11 November or 11-12 November - subject to further confirmation when the calendar of the next presidency is available)

DETAILED MINUTES

1. Welcome from the Chairman and adoption of the draft agenda

New Members were welcomed, and proxies announced as listed below.

*The Agenda was **adopted**. No conflicts of interest were declared.*

New Board Members and new alternates

MS	New Board Member	New Alternate Board Member
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Romania	Mr Constantin Cristescu, Romanian Ministry of Foreign Affairs, Transport Attaché, Permanent Representation of Romania to the EU	Ms Lacrima Hornet, Director, European Affairs and International Relations, Romanian Naval Authority
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Greece	Mr Christos Kontorouchas, Director for Shipping, Hellenic Shipping Administration (previously alternate), replacing Mr Agis Anastasakos	Mr Spyridon Syrigos, Head of Unit on the International Organisation and EU Department of the Directorate of Shipping, as alternate, replacing Mr Kontorouchas
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2. Minutes of the last meeting

*The Administrative Board **approved** the minutes and decisions of the last meeting, which took place on 26-27 June 2019 in Genova.*

3. EMSA 5-year Strategy 2020-2024

*The Administrative Board **adopted** the EMSA 5-year Strategy 2020-2024.*

Ms Maja Markovčić Kostelac, Executive Director, introduced the final draft of the 5-year Strategy. In her view the document was well balanced - ambitious but also realistic - and would benefit the whole maritime community taking into account the general context in terms of policy and resources.

Board Members welcomed the methodology for developing the strategy, which thanks to the workshop to kick off the process had been a very inclusive one (Cyprus, Italy, Industry, Poland, Commission).

Though cybersecurity was singled out as potentially meriting even more attention, particularly in the context of simplification (Cyprus) and due to an increasingly integrated and therefore vulnerable supply chain (Italy), it was agreed that the reference to cybersecurity in the introduction as an overall EU policy priority gave the topic the high level of importance that it deserved. The Commission specifically noted concerns related to the

competitiveness of European flags (Cyprus) and of shipping in general (Industry) and reassured the Industry representative that the Commission was highly attentive to this matter.

The Executive Director clarified the genesis of certain items and some minor drafting adjustments were agreed. It was clarified for the minutes that SAR is the competence of the Member States.

The Chairman thanked the Board Members for their constructive and efficient contribution to the process of developing the EMSA 5-year Strategy.

The Executive Director presented the planned reorganization of the Agency, which was intended to better reflect the newly adopted 5-year Strategy. The new structure would, among other things, provide more visibility to the theme of sustainability than was previously the case, and strengthen the area of digital services and simplification. In addition, a type of liaison officer system would be set to provide a specific contact point for each Member State within the Agency.

The Agency clarified that the reorganisation, effective from 01/01/2020, would have no substantial impact on the budget or on the establishment plan and that the Board would be involved as usual in the nomination of new Heads of Department.

Board Members took note of the information acknowledging both the challenges (e.g. continuity of services) and opportunities (e.g. proactive approach) involved (Malta, Germany, Cyprus).

4. Update on Agency's activities

*The Administrative Board **took note** of the information provided by the Agency on the 2019 budget execution in the field of the European cooperation on coast guard functions and on relevant tenders and developments in the field of Anti-Pollution Measures.*

The Executive Director provided an overview of RPAS missions under the coast guard budget completed in 2019, in Portugal, Spain, Iceland and Croatia, as well as the ongoing mission in Croatia and onboard an EFCA vessel and testing in Greece for Frontex. For technical reasons, the mission in Italy had been suspended. The perspective for budget execution for 2019 was positive, with the investment in satellite communications up compared to the estimates provided at the June meeting. Execution in commitment appropriations was expected to be slightly higher than foreseen in June, and in payment appropriations slightly lower.

In addition to welcoming the Agency's efforts to improve execution, the Commission highlighted the increasingly delicate nature of the question of drones as a result of which close financial and political scrutiny was essential with regard to any activities linked to RPAS.

The Executive Director reviewed developments related to APM, starting with an overview of the vessel network and dispersant stockpiles. Three vessels were equipped with RPAS and two more were expected to be by the end of the year. Ultimately the goal was to equip all vessels, where technically possible. This would boost response capabilities. In terms of vessel tenders, the evaluation was completed for the three lots covering the Adriatic, the Western Mediterranean and the Central Mediterranean and signature expected before the end of the year. EAS renewals and tenders were also proceeding as planned, and CleanSeaNet services including spill detection and vessel correlation products provided throughout the year.

The Chairman of the Administrative and Finance Committee reported its positive opinion on both the 2019 coast guard budget execution and on developments in the field of Anti-Pollution Measures. The Committee had welcomed the expected budget execution and had also been informed of a possible need in Title I in view of the usual annual coefficient corrector and salary adjustment exercises, which could result in higher amounts due to staff effective from 1 July 2019.

5. Draft EMSA Single Programming Document 2020 - 2022

*The Administrative Board **took note** of the information provided by the Agency on the new cycle of visits on Passenger Ship Safety to be launched in 2020 starting with the pre-cycle workshop on 12 February 2020, and on the regional use of RPAS as a possible way forward to enhance the service based on lessons learned so far. No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.*

*The Administrative Board discussed and **adopted** the Draft EMSA Single Programming Document 2020 – 2022 which takes into account the Commission’s formal opinion of 15 July 2019 and the associated 2020 budget (€81,623,042 in Commitment Appropriations and €82,967,280 in Payment Appropriations) and establishment plan, with 212 statutory staff (AD/AST) (no change compared to 2019 and in line with the Commission Communication on the “Programming of human and financial resources for the decentralised Agencies” dated July 2013, with Regulation (EU) 2016/1625 of the European Parliament and of the Council amending Regulation (EC) No 1406/2002 establishing a European Maritime Safety Agency), as well as 33 contract agents and 18 seconded national experts allocated to the different activities under the EU Subsidy (incl. EFTA contribution) for 2020, subject to the final decision of the budgetary authority.*

The Administrative Board urged the Agency to simplify and shorten the Single Programming Documents where possible and within the constraints of the relevant institutional guidelines.

The Executive Director presented the highlights for 2020 drawing particular attention to activities foreseen in relation to cybersecurity, bearing in mind Member State comments on the importance of the topic under the earlier agenda item on the 5-year Strategy (Cyprus, Italy).

Mr Andrea Tassoni, Head of the Executive Office, presented the resources for 2020, followed by the Chairman of the Administrative and Finance Committee who transmitted the Committee’s positive opinion on those resources.

Ms Manuela Tomassini, Head of Department B “Safety and Standards” presented an overview and calendar for the new cycle of visits on Passenger Ship Safety to be launched in 2020. This would be a multi-directive cycle of visits, precisely in the spirit of more efficiency and less burden that Member States were seeking and had highlighted in the context of the earlier agenda item on the 5-year Strategy (Cyprus). Invitations and a questionnaire would be sent out shortly, ahead of the pre-cycle workshop on 12/02/2020, all of which would serve to collect Member State input and better shape the visit cycle. A mid-cycle workshop was already planned in view of the sensitivity and complexity of this first attempt to look at whole package of legislation rather than a single piece. The option to ask for EMSA’s help also in the post-visit phase was recalled.

Mr Leendert Bal, Head of Department C “Operations” presented the new “regional approach” for RPAS services which was the outcome of lessons learned so far, taking into account the fact that while actual requests exceeded the available budget, under execution remained a risk due to difficulties in obtaining permits to fly, the complexity of practical arrangements on site and the technical immaturity of some of the contractors. Bearing in mind the complementary nature of RPAS as a means for maritime surveillance and the fact that the duration of operations had proven to be too short to fully integrate the service in operational procedures of the requesting user/authority, and given the need for cooperation between national authorities in the case of multipurpose missions, a regional approach to multipurpose RPAS missions could potentially add more value while presenting less risk. Under this approach, the number of parallel deployments would be reduced, the length of service would be increased, and more than one national or regional coast guard authority could benefit. Efforts could be concentrated in regions registering strong interest. As a first step, the Agency would be looking for Member States interested in hosting a regional service and the approach would be phased in gradually as of 2020.

Member States warmly welcomed the information provided on both topics and urged the Agency to continue with such updates (Poland). The regionalisation of RPAS was a step in the right direction (Poland, Denmark) though the already challenging coordination tasks at national level might prove even more so across borders (France). The Executive Director agreed that there would be challenges but hoped the approach would strike a better balance between preparation and operational phases.

Member States were invited to comment on the document by chapter. Minor drafting adjustments were agreed.

The discussion focused on the Bourbon Rhode accident in September. France wished it noted that this was the first time Copernicus had been used in a critical situation and that the service through EMSA's IMS had been a real success but here was also room for improvement and lessons learned in terms of coordination between the different actors and authorities involved in and responsible for rescue operations. France hoped that the experience would be used to improve communication and clarify roles. Malta, Luxembourg and the representative from the Industry, wished to thank France in particular for the big contribution to the rescue effort, and to offer their condolences to the families of the deceased. A workshop would be hosted to further clarify the roles and responsibilities of using EMSA services during SAR operations. A reference to that effect would be included in the work programme for 2020.

6. Revision of the Methodology for Visits to Member States – Participation of other Member States as observers

*The Administrative Board **adopted** an amendment to the Methodology for Visits to Member States in relation to the participation of observers from another Member State.*

Ms Manuela Tomassini recalled the discussion at the June meeting where it was agreed that, as a practical way forward to provide information on the programme of visits, EMSA would maintain an up-to-date list of upcoming visits as a distinct item on the e-delivery platform that may be accessed by designated points of contact in every Member State (and is already used to forward the visit reports to the Member States).

Following the Administrative Board's request to keep the procedure simple, the proposed approach is that when a Member State identifies a visit on the list that it is interested in attending as an observer, it should send an email to EMSA (to visit.observer@emsa.europa.eu) including the name of the observer, his/her designation and contact details, including email. EMSA will then forward the request to the contact point for the visit in the Member State concerned, so that said Member State can decide whether observers can be accommodated and if so, agree the practical arrangements directly with the proposed observer.

To reflect these arrangements, a minor amendment is proposed to the final paragraph of section 2.5 of the Methodology for Visits to Member States as follows:

~~The Member State being visited may invite other~~ Member States ~~to~~ may participate in ~~the~~ a visit ~~to another Member State~~ as observers. ~~If the Member State being visited is willing to accept observers, in which case~~ the Member States concerned will make all the practical arrangements. ~~To facilitate this, EMSA will maintain a list of upcoming visits for Member States to consult.~~ These observers will not form part of, nor will they assist, the EMSA team.

Member States welcomed the proposed approach and adopted the amendment.

The Agency informed the Board that two Member States had so far registered an interest in participating as observers in upcoming visits. The Agency reassured Member States that they would help them manage the process including proposing the option of limiting the number of Observers in the event that there was too much interest (Luxembourg).

7. EMSA Draft Administrative Arrangements

*The Administrative Board **considered and did not object** to the following administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation:*

- 1. MoU between the European Maritime Safety Agency (EMSA) and the Baltic Marine Environment Protection Commission (HELCOM) about the European Marine Casualty Information Platform data provision.*
- 2. Cooperation Agreement between the European Maritime Safety Agency (EMSA) and the World Maritime University (WMU) on matters of capacity building and research.*
- 3. Amendment No 4 to the Cooperation Agreement establishing the MAR-ICE Network.*
- 4. Agreement between IMO and EMSA for the provision of financial support for the participation from developing countries to the International Workshop on Maritime Labour Convention, 2006.*

The Administrative Board also took note of the information provided on the proposed Contribution Agreement 2019/410-086 "Preparatory measures for the future participation of relevant IPA II beneficiaries in the European Maritime and Safety Agency (EMSA)" circulated on 6/11/2019 in view of the four-week consultation period ending 5/12/2019.

The Executive Director briefly outlined the four agreements tabled for the Administrative Board's consideration circulated four weeks previously in the first set of documents. The fifth draft agreement had been circulated the day before this meeting on 6/11/2019 for consideration in view of the required four-week consultation period. Member States had until 5/12/2019 to register any objections.

8. Rules of Procedure of the EMSA Administrative Board

*The Administrative Board **adopted** an amendment to the Rules of Procedure of the EMSA Administrative Board in relation to the Conflict of Interest Policy.*

Mr Andrea Tassoni reminded Board Members of the new requirement to sign the Declaration of Commitment and Confidentiality **annually**. The Rules of Procedure of the EMSA Administrative Board in relation to the Conflict of Interest Policy had to be amended accordingly. The Agency would now provide new declarations for signature and will do so at every November meeting to help Board Members fulfil this obligation.

9. Annual renewal of the mandate of the Administrative and Finance Committee

*The Administrative Board **adopted** a Decision amending the Decision establishing the Administrative and Finance Committee. The mandate of the Committee will be automatically renewed annually unless amendments are proposed.*

The Executive Director introduced this amendment, which was proposed in the interest of efficiency. The Executive Director took the opportunity to thank the Committee for its very important contribution to the work of Administrative Board.

10. Draft EMSA Single Programming Document 2021 – 2023

*The Administrative Board **considered** the Draft Programming Document 2021 – 2023.*

No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

Following the inclusion of the technical annexes, a written procedure would be launched as usual in December for conclusion in January ahead of transmission by 31 January 2020 as part of the Agency's input to the 2021 budgetary procedure.

The Administrative Board welcomed the streamlined structure of the annual section and looked forward to the next iteration of the document as a whole also in view of alignment with the newly adopted EMSA 5-Year Strategy 2020-2024 and developments concerning the Transport portfolio and the future multiannual financial framework.

The Chairman of the Administrative and Finance Committee reported its positive opinion on the resource-related aspects of SPD 2021-2023, bearing in mind the indicative nature of the figures provided.

Member States looked forward to providing comments in June when there would be more certainty (Poland) and might provide comments in writing in the meantime (Germany). The Commission urged the Agency to explore the possibility of adjusting the structure of the document to reflect better the newly adopted 5-year Strategy, acknowledging at the same time the advantage of maintaining some degree of continuity with the now familiar structure.

Comments about the sheer weight of the document were reiterated, as were the constraints established by applicable Commission guidelines as well as the hope that the future guidelines would bear these concerns in mind.

The Chairman informed Members that he and the Executive Director would discuss the possibility of organising another workshop style meeting in 2020.

11. Appraisals of the Executive Director

*The Administrative Board **appointed** Director General Hololei and Vice-Chairman of the Board Nicola Carlone as the two reporting officers for the annual appraisals of the Executive Director, as foreseen by Decision 2009/11/20.*

Mr Andrea Tassoni recalled the purpose of this standard agenda item and the Chairman sought and received confirmation for the proposed appointment.

12. Adoption of the list of “A” items

*The Administrative Board **took note, considered or adopted**, as appropriate, the following “A” items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee.*

The Chairman of the Administrative and Finance Committee, Mr Benito Núñez Quintanilla, reported that the necessary quorum for the meeting had been in place with the participation in the meeting of the representatives from Spain, Germany, Poland, Sweden and the Commission. Relevant EMSA management were also present. The Committee had reviewed all the “A” points and could recommend that the Administrative Board consider, adopt or take note of them, as appropriate, “en bloc”.

(a) EMSA Financial Statement for 2018 – **took note of the opinion of the European Court of Auditors and approved the final accounts for 2018.**

The item was presented by Mr Davide Mola, Accountant. There were no changes compared to the Provisional EMSA Financial Statement 2018 presented in June. Following the approval by the Board of the EMSA accounts for 2018 in June, the Board is to take note of the final opinion of the Court and take note of the final accounts.

(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) – **took note**

The item was presented by Mr Tom van Hees, Internal Control Coordinator. The usual summary table outlining the recommendations/findings and the EMSA actions planned or undertaken was presented. Out of a total of 15 recommendations one is currently open and three have been closed by EMSA and are pending formal closure by the IAS, which is expected at the end of the year.

(c) 2019 Appropriations cashed – **took note**

Mr Andrea Tassoni presented as usual and in the interest of transparency the cash received in the bank account since the first amending budget adopted on 14/06/2019 mostly in connection with project financed activities and amounting to EUR 8,073,627 cashed in addition to the EU subsidy. The final budget amendment circulated early after year-end would record the full amounts for the year in question.

This more administrative agenda item has been renamed for clarity, in order to differentiate it from the more operational updates on the budgetary execution mainly in relation to the EU cooperation on Coast Guard functions and on tenders and developments affecting budget allocation in the field of APM.

(d) EMSA 2019 Budget transfers – **took note**

Mr Andrea Tassoni presented as usual and for information the budget transfers from 1/1/2019 to 24/10/2019, none of which required the approval of the Board. After the year end, a note will be sent to the Board informing of possible other transfers that may occur until the end of the year.

(e) IAS Strategic Audit Plan 2020-2022 – **considered**

Mr Tom van Hees presented the IAS Strategic Audit plan for the period 2020-2022, which was based on the results of an in-depth risk assessment carried out by the IAS in April 2019 and covering EMSA's auditable

entities. IAS had also conducted a short interview with the Chairman of the Administrative Board to discuss potential risk areas and audit topics. The plan will be subject to an annual review and the topics may be adjusted or new topics may be added to reflect potential changes in activities or risks.

The prospective audit topics planned by the IAS were: IT governance and portfolio management; Operational oil pollution response services; and CleanSeaNet and illegal discharges.

(f) EMSA Implementing Rules to the Staff Regulations – *adopted two decisions (Executive Director's mandate to request a derogation and adoption of a model decision).*

Ms Cristina Romay Lopez, Head of Unit A.1 Human Resources and Internal support presented the two decisions submitted for adoption. One is to mandate the Executive Director to request a derogation from a Commission Decision that is not appropriate for Agencies and the other is to adopt a model decision that is more appropriate for Agencies.

13. Any other item upon request

The Netherlands expressed its interest in hosting a regional RPAS service for the North Sea.

The Executive Director announced the new Annual Overview of Marine Casualties and Incidents 2019.

Cyprus recalled the upcoming IMO Council elections and the importance of a strong EU/EFTA representation.

Date of the next EMSA's Administrative Board Meeting (March 2020) and planning for 2020:

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Administrative and Finance Committee: **18 March 2020 (morning)**

Administrative Board: **18 March 2020 (afternoon), 19 March 2020 (morning)**

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3-5 June 2020 (exact two days to be confirmed at a later stage)

November 2020, Lisbon:

week 9-13 November 2020 (probably 10-11 November or 11-12 November - subject to further confirmation when the calendar of the next presidency is available)

Signed,



Andreas Nordseth

Chairman of the Administrative Board,

Lisbon, 6 April 2020

EUROPEAN MARITIME SAFETY AGENCY (EMSA)56th Meeting of the Administrative Board, Lisbon, 7-8 November 2019**LIST OF ATTENDANCE**

MEMBER STATES	
BELGIUM	
Peter Claeysens	Alternate Member
BULGARIA	
Zhivko Petrov	Board Member
CROATIA	
Siniša Orlić	Board Member
Lukša Čičovački	Alternate Member
CYPRUS	
Ioannis Efstratiou	Board Member
DENMARK	
Andreas Nordseth	Board Member - Chairman of the Board
Niels Peter Fredslund	Alternate Member
ESTONIA	
Rene Arikas	Board Member
FINLAND	
Juha-Matti Korsi	Board Member
FRANCE	
Vincent Denamur	Alternate Member
GERMANY	
Achim Wehrmann	Board Member
GREECE	
Spyridon Syrigos	Alternate Member

HUNGARY	
Csaba Bellyei	Board Member
IRELAND	
John O'Farrell	Expert
ITALY	
Nicola Carlone	Board Member - Deputy Chairman of the EMSA Administrative Board
LATVIA	
Laima Rituma	Alternate Member
LITHUANIA	
Justas Rašomavičius	Board Member
LUXEMBOURG	
Robert Biwer	Board Member
MALTA	
Ivan Sammut	Board Member
THE NETHERLANDS	
Dirk Henstra	Expert
POLAND	
Wojciech Zdanowicz	Alternate Member
PORTUGAL	
Paolo Pamplona	Alternate Member
ROMANIA	
Lacrima Hornet	Alternate Member
SLOVENIA	
Vladimir Vladović	Alternate Member
SPAIN	
Benito Núñez Quintanilla	Board Member – Chairman of the Administrative and Finance Committee

SWEDEN	
Pernilla Wallin	Board Member
EUROPEAN COMMISSION	
Magda Kopczynska	Board Member
Barbara Sellier	Alternate Member
Anne Montagnon	Alternate Member
Maria Dimitrova	Expert
EFTA STATES	
NORWAY	
Lars Alvestad Haugesund	Board Member
ICELAND	
Jon Gunnar Jonsson	Board Member
PROFESSIONAL SECTOR	
Dorotea Zec	Board Member
Thomas Kazakos	Board Member
Henrik Ringbom	Board Member
EMSA STAFF	
Maja Markovčić Kostelac	Executive Director
Manuela Tomassini	Head of Department B – Safety and Standards (and Acting Head of Department A – Corporate Services)
Leendert Bal	Head of Department C – Operations
Andrea Tassoni	Head of Unit Executive Office, Board Secretariat
Cristina Romay Lopez	Head of Unit A1
Dominika Lempicka-Fichter	Head of Unit A2
Mario Mufsud	Head of Unit B1
Ioannis Mispinas	Head of Unit B2
Georgios Christofi	Head of Unit B3
Frédéric Hébert	Head of Unit C1
Lazaros Aichmaloditis	Head of Unit C2
Helena Ramon Jarraud	Head of Unit C3
Ivo Kupsky	Head of Unit C4
Soraya Obura	Senior Assistant for Planning and Reporting – Planning and Monitoring

Selena Matic	Senior Administrative Assistant – Planning and Monitoring
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