

Procurement procedure: EMSA/NEG/8/2025

Questions and Answers

Number	Question	Date and time	Reply
1	<p>We kindly request clarification on the following points:</p> <ol style="list-style-type: none"> 1. Could you please confirm whether the maximum budget is EUR 20.000, as indicated in point 6 of the Tender Specifications? 2. If so, may this amount be considered the ceiling for each Order Form issued by EMSA, in the event of contract award? 3. Can multiple Order Forms be issued throughout the duration of the contract, even if the EUR 20.000 amount has already been invoiced under a first Order Form? 4. Or is the EUR 20.000 a cap that, once depleted, relieves the provider of the legal services from the obligation to provide further services (unless if additional amount is approved by EMSA)? 	20 June 2025 10:23 Lisbon time	<ol style="list-style-type: none"> 1. We confirm that the maximum ceiling of the contract to be awarded under this Call for Tenders is EUR 20 000. 2. This amount constitutes the overall ceiling for all Order Forms issued under the Framework Contract. 3. Multiple Order Forms may be issued throughout the duration of the Framework Contract, provided that the combined total does not exceed EUR 20 000. 4. Once the maximum ceiling has been reached, the Framework Contract expires and a new procurement procedure and Framework Contract will be required.
2	<p>According to Point 6 of the Tender Specifications, the contract base price is set at € 20,000.00.</p> <p>Furthermore, Point 4 states that the contract duration is one year, but with the possibility of three renewals.</p> <p>Pursuant to Article I.5.1 of the Framework Contract for Services, it is stated that the contract price covers all services provided,</p>	24 June 2025 12:28 Lisbon time	<p>The maximum budget of EUR 20 000 covers the whole duration of the contract, including renewals. For details, please refer to the reply provided in 1.</p>

	<p>including contract renewals.</p> <p>Considering the above, we kindly request the following clarification: - whether the total amount for the execution of all contractual services, including the possible three renewals, is limited to a maximum of € 20,000.00, or if this value is just for one year, and if there is any renewal each one is for another € 20,000.00?</p>		
3	<p>According to Point 2.2.3 of the Tender Specifications, the scope of the contract includes, namely, the representation of EMSA on court or before other judicial, extra-judicial, or administrative bodies.</p> <p>Considering the above, we kindly request the following clarification: - how many legal proceedings are currently pending, and how many legal proceedings are expected to arise during the contract implementation?</p>		<p>EMSA is not currently involved in any legal proceedings, and it remains challenging to anticipate whether any may arise in the future.</p>

Requests for additional information regarding this procurement procedure shall be sent by e-mail to the following address **NEG82025@emsa.europa.eu**.

Requests for additional information received less than six working days before the closing date for submission of tenders may not be processed.

The deadline for submission of the tenders is 01/07/2025.

The responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential tenderers.