# Tenderer‘s Checklist

EMSA/OP/12/2016

*Invitation to Tender for Contracts for RPAS services in support of the execution of Coast Guard functions*

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

|  |  |
| --- | --- |
| Document | Check |
| Tenderer’s Offer |  |
| Signed Cover Letter |  |
| Legal Entity Form (LEF) |  |
| Financial Identification (BAF) |  |
| Declaration on Honour |  |
| Statement of Subcontracting/Joint Offer *(if applicable)* |  |
| Other:  Tender Enclosure III - Price Grid Template  Tender Enclosure IV - Annex B to the Technical Specifications: Experience of staff to be working on this contract (word)  Tender Enclosure V- Annex C to the Technical Specifications: Operational Experience related to this contract (word) |  |

The Tenderer’s Checklist and above mentioned documents (except those in “Other”) should be duly signed by the authorised representative.

Date:

Signature:

Name, title: