

Procedure: EMSA/CEI/1/2021

Questions and Answers

Number	Question	Date and time	Reply	Date of publication
1	<p>How is evidence expected to be provided of part-time work? Noting that work may (have to) be performed off-premise, the expert will not have a time registration device.</p> <p>In such case, will a written timesheet be enough or required to be kept or is there an agreed time registration tool like for instance Toggl Track?</p>	20/05/2021 21:52 UTC +1	A timesheet may be agreed upon signature of a contract, in particular in line with Annexes I and IV thereto, provided that this is considered an appropriate tool for measuring person/days and depending on the concrete tasks. There is currently no digital tool used by EMSA for time-measuring purposes for external experts.	27/05/2021
2	<p>As regards payments, the contract is not clear whether payment can be requested at intermediate (agreed?) stages or only at the end.</p> <p>Especially for bigger tasks, intermediate payments may be preferable, also noting the budgetary arrangements at EMSA.</p>	20/05/2021 21:52 UTC +1	It is intended that only payment of the balance (single payment) to the experts will be processed after the completion of assignments and acceptance of the deliverables by EMSA. No pre-financing or interim payments are foreseen. Please note that, also based on previous experiences with a similar Database of Experts in the past, it is expected that the Experts contracts will be for short duration.	27/05/2021
3	<p>Following the recent Call for Expressions of Interest, a number of senior individuals within Oil Spill Response Limited (including myself) are interested to register with EMSA as Experts and Speakers in our area of specialisms relating to oil spill preparedness and response. OSRL is an international company registered in UK but</p>	07/06/2021 15:14 UTC +1	<p>In the light of Brexit, UK Nationals are no longer eligible to apply.</p> <p>As stated in Point 3 of the Notice of Call for Expression of Interest (CEI) that you correctly identified, the Call is open for nationals of EU MS Iceland, Liechtenstein, Norway and the only</p>	14/06/2021

	<p>with nine international offices and centres-of-expertise.</p> <p>The Notice of CEI states under admissibility: "Nationals of all EU Member States, Iceland, Liechtenstein, Norway and of the beneficiary countries of EU financed projects under the Instrument for Pre-Accession Assistance (IPA) and the European Neighbourhood Policy (ENP) instruments implemented by the Agency, are eligible to participate in this CEI."</p> <p>In the light of Brexit does this imply that UK Nationals are no longer eligible to apply?</p> <p>I would be grateful for your advice before I complete my registration.</p>		<p>exception is made for the nationals of beneficiary countries of EU financed projects under the Instrument for Pre-Accession Assistance (IPA) and the European Neighbourhood Policy (ENP) instruments namely: Enlargement countries: Albania, Bosnia-Herzegovina, the Republic of North Macedonia, Montenegro, Serbia, and Turkey) and the ENP partner countries: (currently Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, and Tunisia) in the Mediterranean region and in the Black and Azerbaijan, Georgia, Islamic Republic of Iran, Kazakhstan, Moldova, Turkey, Turkmenistan and Ukraine in the Black and Caspian Sea region.</p>	
4.	<p>I found in my spam folder an old message from EMSA with an official letter signed by the Executive Director where I was admitted in the EMSA expert list, so it seems that I am there since 2021.</p> <p>In the meantime, since 2021 I have received from Eurojust and ENISA the invitation to participate in projects but I didn't know anything from EMSA and it seemed to me a bit strange.</p> <p>I would like to confirm that the Management can see my profile just to make sure because as I am external, I can't check that and I prefer the Management to confirm this.</p>	07/06/2022 11:00 UTC +1	<p>Thank you for your message and for your interest in working with EMSA. I am pleased you received the letter signed by the Executive Director of EMSA informing you on your inclusion into the EMSA Database of Experts, in good order.</p> <p>To your question, please note that as indicated in the text of the Call for Expression of Interest (point 2. General Description of the Procedure, par.4) 'Inclusion in the EMSA Database of External Experts does not entail any obligation on EMSA's side</p>	08/06/2022

			<p>to conclude a contract with any external expert'. Similar statement was included in the letter attached to your message: 'This letter informing you of the outcome of the selection procedure does not constitute a commitment on the part of EMSA. As the contracting authority, we may, until a contract is signed, either abandon or cancel the procedure without this entitling you to any compensation.'</p> <p>In light of the above, I can confirm that since you were included into the EMSA Database of Experts, your profile is accessible to all EMSA staff, including management. However, any assignment to an expert very much depends on the needs of the Agency, the type of projects for which would be of added value to activate specific expertise and knowledge, and the profile and experience of each expert.</p> <p>I take this opportunity to thank you once again for your interest in working with EMSA.</p>	
5.	<p>I would like to be part of the experts of EMSA: how can I do to apply? Thank you for your kind reply.</p>	<p>Tue 14/06/2022 19:39</p>	<p>Please check the documents and the procedure for applying under the following link: Ongoing Calls for Tenders - EMSA/CEI/1/2021 - EMSA - European Maritime Safety Agency (europa.eu)</p>	<p>22/06/2022</p>

Requests for additional information regarding this procurement procedure shall be sent by e-mail to the following address **experts@emsa.europa.eu**.

Requests for additional information received less than six working days before the closing date for submission of applications may not be processed.

The deadline for submission of applications is 18/02/2026.

The responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential candidates.