

Lisbon, 10 December 2020

## **59<sup>th</sup> Meeting of the Administrative Board Lisbon, via videoconference, 11 and 12 November 2020**

### **SUMMARY OF DECISIONS**

#### **1<sup>st</sup> Day – Wednesday 11 November 2020 (morning)**

##### **1. Welcome from the Chairman and adoption of the draft agenda**

In view of the virtual nature of the meeting a roll call was conducted to establish and confirm the presence of the quorum of 2/3 of the voting Members.

A new Member was welcomed, as listed below.

Board Members agreed to take agenda item 7 amending the Rules of Procedure of the EMSA Administrative Board immediately after this agenda item 1, in order to adopt and have in place the new provisions foreseeing meetings held by video conference and electronic voting at the start of the meeting; and to swap the timing of agenda items 6 EMSA Draft Administrative Arrangements and agenda item 9 New Budget Structure 2022.

The Agenda was adopted. No conflicts of interest were declared.

<b>MS</b>	<b>New Board Member</b>	<b>New Alternate Board Member</b>
Croatia		Zdravko Seidel, Head of Department, Ministry of the Sea, Transport and Infrastructure (replacing Lukša Čičovački)

#### **Proxies/absences**

Austria	No representation, no proxy
Czech Republic	No representation, no proxy
Hungary	No representation, no proxy

##### **2. Minutes of the last meeting**

The Administrative Board approved the draft minutes and decisions of the last meeting, which took place on 17 and 18 June 2020 via video conference.

##### **3. Update on the impact of the COVID-19 outbreak**

The Administrative Board took note of the information provided by the Agency on the impact of the COVID-19 outbreak on the Agency's activities and the mitigation measures that have been taken.

The Administrative Board congratulated the Agency for making every effort to minimise the impact of travel restrictions and social distancing measures on the delivery of services and the execution of the budget, extending warm thanks to the Agency's staff for its continued dedication through this period.

##### **4. Update on Agency's activities**

The Administrative Board took note of the information provided by the Agency on the:

(a) 2020 budget execution in the field of the European cooperation on coast guard functions;

- (b) update on relevant tenders and developments in the fields of Anti-Pollution Measures;
- (c) update on the status of the environmental report;
- (d) SAFEMASS study;
- (e) Demonstration of eLaboratory and Virtual Reality room.

#### **5. Draft EMSA Single Programming Document 2021 – 2023**

A request for assistance from Romania (supported by Bulgaria) for the establishment of an EAS in the Black Sea, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, was tabled for examination and approved for inclusion in the EMSA Single Programming Document 2021 – 2023.

The Administrative Board discussed and adopted the Draft EMSA Single Programming Document 2021 – 2023 and the associated Budget and Establishment plan 2021 which takes into account the Commission's formal opinion of 20 July 2020 and the associated 2021 budget (€ 85,179,015 in both Commitment and Payment Appropriations) and establishment plan, with **212 statutory staff** (AD/AST), as well as 33 contract agents and 18 seconded national experts allocated to the different activities under the EU Subsidy (incl. EFTA contribution) for 2021, subject to the final decision of the budgetary authority.

#### **6. EMSA Draft Administrative Arrangements**

The Administrative Board considered and did not object to the following administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation:

- EMSA MAOC(N) Cooperation Agreement;
- Second Grant Agreement with DG MARE for CISE – Transitional Phase.

The Administrative Board also took note of the information provided on the renewals of the following administrative arrangements:

- Tripartite Working Arrangement on Coast Guard cooperation between EMSA, EFCA and Frontex;
- ESA-EMSA Cooperation Agreement;
- Copernicus Maritime Surveillance Agreement.

#### **7. Rules of Procedure of the EMSA Administrative Board**

The Administrative Board adopted an amendment to the Rules of Procedure of the EMSA Administrative Board containing provisions foreseeing meetings to be held by video conference and the electronic voting.

#### **8. Chairmanship of the Administrative Board**

The Administrative Board renewed by acclamation the chairmanship of the Chairman and the Deputy Chairman of the EMSA Administrative Board for a second term of office for an additional three-year period (until 4 December 2023), as foreseen by the EMSA Founding Regulation.

The Executive Director thanked the Chairman and the Deputy Chairman for their valuable service to the Agency and looked forward to future work under their efficient guidance.

#### **9. New Budget Structure 2022**

The Administrative Board took note of and welcomed the new EMSA budget structure applicable as from 2022. The Executive Director thanked the Commission for its support and cooperation in the development of the new budget structure.

#### **10. Draft EMSA Single Programming Document 2022 - 2024**

No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

The Administrative Board considered the Draft Programming Document 2022 – 2024.

Following the inclusion of the technical annexes, a written procedure will be launched as usual in December for conclusion in January ahead of transmission by 31 January 2021 as part of the Agency's input to the 2022 budgetary procedure.

The Executive Director urged Board Members to provide any further comments in writing during the following two weeks (by 26 November 2020) for consideration in the upcoming draft to be submitted for endorsement by written procedure, or at any time during the course of the SPD cycle for consideration in subsequent drafts of the document.

#### **11. Decision on records management and archiving at EMSA**

The Administrative Board adopted the Decision on Records management and archiving at EMSA.

#### **12. Adoption of the list of "A" items**

The Administrative Board took note, considered or adopted, as appropriate, the following "A" items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee:

**(a) EMSA Financial Statement for 2019** – took note of the final opinion of the European Court of Auditors and approved the final accounts for 2019.

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS)** – took note of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.

**(c) 2020 Appropriations cashed** – took note of the appropriations cashed in the current year, in addition to the EU subsidy.

**(d) EMSA 2020 Budget transfers** – took note of 2020 budget transfers executed so far.

#### **13. Any other item upon request**

The Administrative Board also took note of the following agenda items listed under AOB:

(a) New EMSA website

(b) Activities of the former EMSA Executive Director Markku Mylly.

The Administrative Board also took note of information provided by the Commission concerning the planned impact assessment for the potential revision of Regulation (EC) No 1406/2002 of 27 June 2002 establishing the European Maritime Safety Agency, as amended. The external evaluation on the implementation of the same Regulation provided for under Article 22 of the same Regulation might, in this context, be considered a duplication. The Commission would provide further information in due course.

#### **Date of the next EMSA's Administrative Board Meetings:**

Administrative and Finance Committee: **Tuesday 16 March 2021 (morning)**

Administrative Board: **Wednesday 17 March 2021 (full day)**

Administrative and Finance Committee: **Tuesday 22 June 2021 (morning)**

Administrative Board: **Wednesday 23 June 2021 and Thursday 24 June 2021**

**(subject to availability of the Slovenian Presidency Council calendar of meetings)**

Administrative and Finance Committee: **Week of 22-26 November**

Administrative Board: **Week of 22-26 November**

## DETAILED MINUTES

### 1. Welcome from the Chairman and adoption of the draft agenda

In view of the virtual nature of the meeting a roll call was conducted to establish and confirm the presence of the quorum of 2/3 of the voting Members.

A new Member was welcomed, as listed below.

Board Members agreed to take agenda item 7 amending the Rules of Procedure of the EMSA Administrative Board immediately after this agenda item 1, in order to adopt and have in place the new provisions foreseeing meetings held by video conference and electronic voting at the start of the meeting; and to swap the timing of agenda items 6 EMSA Draft Administrative Arrangements and agenda item 9 New Budget Structure 2022.

The Agenda was adopted. No conflicts of interest were declared.

MS	New Board Member	New Alternate Board Member
Croatia		Zdravko Seidel, Head of Department, Ministry of the Sea, Transport and Infrastructure (replacing Lukša Čičovački)

### Proxies/absences

Austria	No representation, no proxy
Czech Republic	No representation, no proxy
Hungary	No representation, no proxy

### 2. Minutes of the last meeting

The Administrative Board approved the draft minutes and decisions of the last meeting, which took place on 17 and 18 June 2020 via video conference.

### 3. Update on the impact of the COVID-19 outbreak

The Administrative Board took note of the information provided by the Agency on the impact of the COVID-19 outbreak on the Agency's activities and the mitigation measures that have been taken.

The Administrative Board congratulated the Agency for making every effort to minimise the impact of travel restrictions and social distancing measures on the delivery of services and the execution of the budget, extending warm thanks to the Agency's staff for its continued dedication through this period.

*In response to questions from Member States (Italy, Poland, Cyprus) more information was provided concerning the impact on the programme of Visits & Inspections and the monitoring of RO remote survey activity:*

- *V&I: the Executive Director, Ms Maja Markovčić Kostelac, explained that while some efficiency gains are achieved through the partially remote visits and inspections, notably the possibility of participation of more people from both the Agency and the Maritime Administrations, field work remained essential, with a significant impact on the different visit cycles; as such the Passenger Ship Safety cycle, involving many visits to ships, had suffered the greatest impact of the COVID-19 pandemic and it would be challenging to catch up in 2021.*
- *Remote surveys: Ms Manuela Tomassini, Head of Department 1 Sustainability, explained that the Agency had conducted an "Analysis of information on Recognised Organisation activities during the COVID-19 pandemic 2020" for the Commission, which it would share with the Board after the meeting. The analysis would be followed by a concentrated remote inspection programme of RO Head Offices*

*for the next months that, as agreed with the Commission, will replace the traditional inspections and will feed discussions in the appropriate fora. The Commission highlighted the need for a solid legal framework for remote surveys, which were viewed as an emergency measure that should neither replace field work nor undermine the network of surveyors and stressed the importance of discussions with ROs and Member States with a view to a possible input to the IMO towards a harmonised approach to remote surveys.*

*Luxembourg informed the Board that it would share its own positive experience with remote surveys at the MARSEC meeting the following day. The importance of a good internet connection was one of the key takeaways from the experience.*

#### **4. Update on Agency's activities**

The Administrative Board took note of the information provided by the Agency on the:

**(a) 2020 budget execution in the field of the European cooperation on coast guard functions;**

**(b) update on relevant tenders and developments in the fields of Anti-Pollution Measures;**

*Concerning the European cooperation on coast guard functions, the Executive Director outlined main achievements in the areas of information sharing and capacity building. In relation to RPAS, the Agency was able to resume and launch more operations than forecasted in June resulting in the best year yet for RPAS operations with eight deployments all together and eight vessels being equipped with light RPAS. The status of implementation of the overall Coast Guard budget envelope for 2020 was expected to be very positive.*

*Concerning APM, an overview of the current network of vessels and equipment assistance service and dispersant stockpiles was provided, as well as an update on planned revised projects and on CleanSeaNet services delivered and RPAS emissions operations deployed in 2020. With a re-adaptation of the budget to cover specific needs within the Agency through a budget amendment announced in June and the anticipation of a vessel contract renewal originally scheduled for 2021, the Agency expected the overall execution of the APM budget for 2020 to be very positive.*

*The Chairman of the Administrative and Finance Committee reported that the necessary quorum for the meeting had been in place with the participation in the meeting of all its Members and the Committee was able to perform its role in relation to the "A" and "B" points. Information on the 2020 budget execution in the field of the European cooperation on coast guard functions had been provided and discussed, and positively received by the Committee. **The Committee could provide a positive opinion to the Administrative Board.***

*The Commission congratulated the Agency on the projected budget execution, demonstrating effective budget monitoring and creating a good foundation for future budget negotiations. The Commission (DG ENV) also signalled growing expectations for the Agency's work in the field of sustainability and anti-pollution, beyond the traditional oil pollution focus and capitalising on the Agency's innovative surveillance capabilities and services. The Commission (DG ECHO) also wished to remind Board Members of the status the Proposal for a decision of the European Parliament and of the Council amending Decision No 1313/2013/EU on a Union Civil Protection Mechanism (COM(2020) 220 final) currently under discussion within the Civil Protection Committee (PROCIV), which also covers marine pollution incidents and which proposes to make transport assistance available to Member States without prejudice to the polluter pays principle.*

*France informed the Board that it was considering a possible request for assistance, preferably jointly with other Member States, for an EAS stockpile to cover the Atlantic from the Celtic Sea to Cape St Vincent. France also expressed its appreciation for the two ongoing RPAS operations in France.*

**(c) update on the status of the environmental report;**

*The Executive Director informed the Board that the first draft of this joint initiative with the European Environmental Agency was ready for the public consultation phase which included a month-long stakeholder*

*consultation and a dedicated workshop on 2 December to directly present and discuss the report with stakeholders. The report was expected to be published in mid-2021.*

*The Commission expressed its appreciation for the project.*

**(d) SAFEMASS study;**

*Mr Sifis Papageorgiou, Senior Project Officer, presented the key outcomes of the SAFEMASS study, which would feed into another study covering the development of a new Risk Based Assessment Tool (RBAT), to assist Member States in the near future when assessing the risk of new operations/tests with MASS.*

**(e) Demonstration of eLaboratory and Virtual Reality room.**

*A video presenting the eLaboratory and Virtual Reality room was shown.*

**5. Draft EMSA Single Programming Document 2021 – 2023**

A request for assistance from Romania (supported by Bulgaria) for the establishment of an EAS in the Black Sea, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, was tabled for examination and approved for inclusion in the EMSA Single Programming Document 2021 – 2023.

The Administrative Board discussed and adopted the Draft EMSA Single Programming Document 2021 – 2023 and the associated Budget and Establishment plan 2021 which takes into account the Commission's formal opinion of 20 July 2020 and the associated 2021 budget (**€ 85,179,015** in both Commitment and Payment Appropriations) and establishment plan, with **212 statutory staff** (AD/AST), as well as 33 contract agents and 18 seconded national experts allocated to the different activities under the EU Subsidy (incl. EFTA contribution) for 2021, subject to the final decision of the budgetary authority.

*The Executive Director outlined the developments compared to the previous version of the Draft EMSA Single Programming Document 2021 – 2023 that had been discussed at the June meeting, namely: the lessons learned from the COVID-19 pandemic, which included capitalising on alternative working methods that were fast tracked during the pandemic and putting a sharper focus on opportunities (digitalisation) and risks (cybersecurity, human element) for maritime transport; and the usual finetuning of activities including taking into account the formal Commission Opinion received in July. The highlights for 2021 as well as the resources were also presented.*

*The Chairman of the Administrative and Finance Committee reported that the resource related aspects of the SPD 2021-2023 had been discussed. **The Committee could provide a positive opinion to the Administrative Board.***

*The Chairman opened the floor for general comments on the Draft EMSA Single Programming Document 2021, followed by comments per section.*

*The Member for Romania presented the request for assistance for the establishment of an EAS in the Black Sea, which was supported by the Member from Bulgaria and approved by the Board as a whole. Romania thanked the Agency for its constructive input in this regard.*

*The Executive Director and Mr Ioannis Mispinas Head of Unit 2.1 "Safety and Security" clarified for Poland that the ETSI agreement was under negotiation and would be brought before the Board in due course.*

*Some drafting improvements were agreed concerning the Multi-Purpose Vessel concept that the Agency proposed to explore in 2021-2023, the impact of COVID-19 on the Agency's work and policy context and the presentation of the common annual strategic plan for the European cooperation on coast guard functions. Minor editorial adjustments by the Commission including some specific suggestions to further strengthen the wording on Sustainability would be communicated also in writing and reflected in the final draft.*

*Member States welcomed the document, as did the Commission including the resource-related aspects.*

## 6. EMSA Draft Administrative Arrangements

The Administrative Board considered and did not object to the following administrative arrangements as foreseen by Article 10(2)(cc) of the Founding Regulation:

- EMSA MAOC(N) Cooperation Agreement;
- Second Grant Agreement with DG MARE for CISE – Transitional Phase.

The Administrative Board also took note of the information provided on the renewals of the following administrative arrangements:

- Tripartite Working Arrangement on Coast Guard cooperation between EMSA, EFCA and Frontex;
- ESA-EMSA Cooperation Agreement;
- Copernicus Maritime Surveillance Agreement.

*Mr Peter Kirov, Head of Department 3 Digital Services & Simplification, confirmed that the services provided to MAOC under the **EMSA MAOC(N) Cooperation Agreement** were existing services developed for EFCA and Frontex under the respective SLAs and therefore did not have an additional impact on Agency resources. Furthermore, the indefinite agreement could be amended or terminated at any point should either party find it necessary.*

*In response to concerns about the return and added value for the maritime community of participating in CISE (Italy), Mr Leendert Bal, Head of Department 2 Safety, Security & Surveillance, highlighted the new “responsibility to share” principle introduced under the **Second Grant Agreement with DG MARE for CISE – Transitional Phase** which would provide a basis for assessing and addressing any imbalances in the amount of data actually being shared by the different communities involved.*

*Mr Andrea Tassoni, Head of Unit Executive Office, Board Secretariat, explained that the **tripartite working arrangement (TWA) on Coast Guard cooperation between EMSA, EFCA and Frontex** was established between the three agencies in 2017 and defined the modalities of the cooperation. In view of the continuation and deepening of this cooperation the TWA has been amended to allow for its extension for an undetermined period.*

*Mr Leendert Bal informed the Board that the **ESA-EMSA Cooperation Agreement** was formally extended for an additional period of 5 years until 1 July 2025. In the coming months, EMSA will be intensifying further its cooperation with ESA with a view to exploring possible synergies related to ship emissions monitoring data products. He also informed the Board that the new **Copernicus Maritime Surveillance Agreement** was expected to be ready to present to the Board at the next meeting in March 2021.*

*Concerning the future of terrestrial AIS versus SAT-AIS (Chairman), Mr Bal offered the view that while SAT-AIS had matured significantly in terms of reliability, revisit time (time till next update of a vessel position) and processing capacity, the higher granularity of terrestrial AIS close to the coast would remain relevant.*

*Member States welcomed EMSA’s proactive approach to promoting cooperation and synergies with other organisations (Italy).*

## 7. Rules of Procedure of the EMSA Administrative Board

The Administrative Board adopted an amendment to the Rules of Procedure of the EMSA Administrative Board containing provisions foreseeing meetings to be held by video conference and the electronic voting.



*This agenda item was taken immediately after agenda item 1, in order to adopt and have in place the new provisions foreseeing meetings held by video conference and electronic voting at the start of the meeting.*

#### **8. Chairmanship of the Administrative Board**

The Administrative Board renewed by acclamation the chairmanship of the Chairman and the Deputy Chairman of the EMSA Administrative Board for a second term of office for an additional three-year period (until 4 December 2023), as foreseen by the EMSA Founding Regulation.

The Executive Director thanked the Chairman and the Deputy Chairman for their valuable service to the Agency and looked forward to future work under their efficient guidance.

#### **9. New Budget Structure 2022**

The Administrative Board took note of and welcomed the new EMSA budget structure applicable as from 2022. The Executive Director thanked the Commission for its support and cooperation in the development of the new budget structure.

*The Executive Director presented the new budget structure to be applied from 2022 and the reasoning behind it in detail. The new structure was in line with the requirements of the EMSA Financial Regulation, which provides that the nomenclature shall be determined by the Agency, that it complies with the principles of specification, sound financial management and transparency and also that it facilitates the identification of the main objectives as reflected in the relevant legal bases. After 20 years of existence, the new structure would better reflect what the Agency has become and actually does today.*

*The Chairman of the Administrative and Finance Committee reported that the new budget structure 2022 had been presented and discussed. **The Committee could provide a positive opinion to the Administrative Board.***

*The Commission welcomed the Agency's initiative and the close cooperation with the Commission to ensure a smooth transition, as well as a link to the past for the duration of the upcoming framework financial regulation (FFR) in anticipation of negotiations for the subsequent FFR. The new structure was also flexible enough to sustain possible future adjustments to the Agency's mandate and could therefore remain stable for many years.*

#### **10. Draft EMSA Single Programming Document 2022 - 2024**

No requests for assistance, as referred to in Article 10(2)(c) of the EMSA Founding Regulation, were tabled for examination.

The Administrative Board considered the Draft Programming Document 2022 – 2024.

Following the inclusion of the technical annexes, a written procedure will be launched as usual in December for conclusion in January ahead of transmission by 31 January 2021 as part of the Agency's input to the 2022 budgetary procedure.

The Executive Director urged Board Members to provide any further comments in writing during the following two weeks (by 26 November 2020) for consideration in the upcoming draft to be submitted for endorsement by written procedure, or at any time during the course of the SPD cycle for consideration in subsequent drafts of the document.

*The Chairman of the Administrative and Finance Committee reported that the resource related aspects of the SPD 2022-2024 had been discussed. **The Committee could provide a positive opinion to the Administrative Board.***

*Members welcomed the document and commented as follows:*

*The mission driven response to the challenges of the COVID-19 pandemic was welcomed (Germany), as was the integration into daily work of the experience with remote auditing and inspections of ships during the pandemic (Norway). Norway also welcomed the Agency's role in the promotion of a harmonised approach to*

*PSC globally and hoped EMSA would be involved in the possible inclusion of fishing vessels in the future new PSC regime, to which Norway would also be willing to contribute.*

*The strengthening of the environmental dimension of the Agency's work was warmly welcomed (Commission, Netherlands), and the important contribution of digitalisation and simplification to the environmental agenda noted (Commission).*

*The Executive Director clarified for the representative from the professional sector Mr Henrik Ringbom that its involvement in Search & Rescue reflected growing demand for its services in this field and in no way impinged upon the jurisdiction of Member States to coordinate or execute SAR tasks.*

*The Commission confirmed that signalling future legislation with a potential impact on the Agency was appropriate in the section on "Growth of existing tasks".*

*The Executive Director and Ms Manuela Tomassini clarified for Germany that the target number of Class inspections in 2022 reflected an expected full schedule of visits while the expected result for the number of Class inspections for 2020 was much lower due to the impact of the COVID-19 related restrictions.*

*They also clarified for Belgium that the references to the "Development of a System for automatic port calls" and the "Digitalization of national registries" under SAFEMED and BC SEA signalled a new digitalisation element in the future projects in these regions sharing EU sea basins.*

## **11. Decision on records management and archiving at EMSA**

The Administrative Board adopted the Decision on Records management and archiving at EMSA.

*Ms Dominika Lempicka-Fichter, Head of Department 4 Corporate Services, informed the Board that under the terms of Council Regulation (EU) 2015/496 of 17 March 2015 amending Regulation (EEC, Euratom) No 354/83 as regards the deposit of the historical archives of the European institutions at the European University Institute in Florence, EMSA has the obligation to establish its historical archives and open them to the public after thirty years.*

*In order to meet the requirements of the Archive Regulation and in line with the approach followed up by the European Commission in this matter, the Agency proposed to proceed in two consecutive steps, of which this was the first: adopt a Decision of the Administrative Board on Records Management and Archives containing the general principles. The second step would be a Decision of the Executive Director in order to lay down the internal rules on Records Management and Archives at EMSA containing the specificities to ensure the day to day management of operations.*

## **12. Adoption of the list of "A" items**

The Administrative Board took note, considered or adopted, as appropriate, the following "A" items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee:

**(a) EMSA Financial Statement for 2019** – took note of the final opinion of the European Court of Auditors and approved the final accounts for 2019.

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS)** – took note of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.

**(c) 2020 Appropriations cashed** – took note of the appropriations cashed in the current year, in addition to the EU subsidy.

**(d) EMSA 2020 Budget transfers** – took note of 2020 budget transfers executed so far.

*The Chairman of the Administrative and Finance Committee reported that the Committee had examined the "A" items in detail and could recommend that the Administrative Board take note, consider or adopt, as appropriate, 'en bloc'. An overview of each item was provided as follows:*

**(a) EMSA Financial Statement for 2019**

The EMSA Financial Statement 2019 represented no changes compared to the Provisional EMSA Financial Statement 2019 presented at the last meeting. The European Court of Auditors' final opinion was received on 22 October stating that the EMSA accounts 2019 confirming the reliability of the accounts and the legality and regularity of revenue and payments underlying the accounts in all material respects.

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS).**

The Committee was presented as usual with a summary table outlining the recommendations/findings and the EMSA actions planned or undertaken. Out of a total of 9 recommendations 1 is currently open and 8 have been closed by EMSA. The open recommendation concerns a delay in payments for experts that attended EMSA workshops. Payment delays are now solved but a final report will only be issued at year-end.

The Committee also took note of the audit concerning IT governance and IT portfolio management at EMSA, postponed for 2021 due to travel restrictions.

**(c) 2020 Appropriations cashed – took note of the appropriations cashed in the current year, in addition to the EU subsidy.**

The Board is informed throughout the year of cash received in the bank account in the interest of transparency. Adoption by the Administrative Board is only required once after 31/12 of each year through the final budget amendment.

Cash payments since June 2020 (R0 income for Project Financed Activities) for a total of 6,086,828.00 were received as follows: 5,403,000.00 for COPERNICUS: DG DEFIS; 583,828.00 for SAFEMED: DG NEAR; 100,000.00 for EQUASIS contributions by Brazil and Spain.

**(d) EMSA 2020 Budget transfers**

This is a standing agenda item at November meetings where the Board is informed in the interest of transparency of the transfers made to date in the given year. After the year end, a note will be sent to the Board informing of possible additional transfers that may occur before the end of the year. None of the transfers made to date needed the approval of the Board in accordance with the provisions of Article 26 of EMSA Financial Regulation states.

**13. Any other item upon request**

The Administrative Board also took note of the following agenda items listed under AOB:

**(c) New EMSA website**

Mr Inaki Lopez Martin, Webmaster, presented the Agency's new website, which will be launched at the end of the year and features a sleeker design, more room for rich media content, better accessibility and multilingual content and capabilities.

**(d) Activities of the former EMSA Executive Director Markku Mylly.**

The Chairman recalled the Administrative Board's decision concerning the former Executive Director, authorising him to carry out future teaching and academic activities upon retirement allowing him to engage in teaching and conference activities provided he/she reports annually to the Administrative Board on these activities on a case by case basis, as well as on their revenues. Such report had been provided on 5/11/2020 to the Chairman of the Board and circulated to Board Members. There were no comments.

The Administrative Board also took note of information provided by the Commission concerning the planned impact assessment for the potential revision of Regulation (EC) No 1406/2002 of 27 June 2002 establishing the European Maritime Safety Agency, as amended. The external evaluation on the implementation of the same Regulation provided for under Article 22 of the same Regulation might, in this context, be considered a duplication. The Commission would provide further information in due course.

**Date of the next EMSA Administrative Board Meetings:**

Administrative and Finance Committee: **Tuesday 16 March 2021 (morning)**

Administrative Board: **Wednesday 17 March 2021 (full day)**

Administrative and Finance Committee: **Tuesday 22 June 2021 (morning)**

Administrative Board: **Wednesday 23 June 2021 and Thursday 24 June 2021**

**(subject to availability of the Slovenian Presidency Council calendar of meetings)**

Administrative and Finance Committee: **Week of 22-26 November 2021**

Administrative Board: **Week of 22-26 November 2021**

Signed:

A handwritten signature in blue ink, appearing to read "A. Nordseth".

Andreas Nordseth

Chairman of the Administrative Board

Lisbon, 17 March 2021

**LIST OF ATTENDANCE**

**59<sup>th</sup> Meeting of the Administrative Board, Lisbon, Video Conference, 11-12 November 2020**

<b>MEMBER STATES</b>	
<b>BELGIUM</b>	
Peter Claeysens	Alternate Member
<b>BULGARIA</b>	
Zhivko Petrov	Board Member
<b>CROATIA</b>	
Siniša Orlić	Board Member
Zdravko Seidel	Alternate Member
<b>CYPRUS</b>	
Ioannis Efstratiou	Board Member
<b>DENMARK</b>	
Andreas Nordseth	Board Member - Chairman of the Board
Niels Peter Fredslund	Alternate Member
Mette Festersen Jensen	Expert
<b>ESTONIA</b>	
Tarmo Ots	Alternate Member
<b>FINLAND</b>	
Juha-Matti Korsi	Board Member
<b>FRANCE</b>	
Vincent Denamur	Alternate Member
<b>GERMANY</b>	
Achim Wehrmann	Board Member

<b>GREECE</b>	
Christos Kontorouchas	Board Member
Spyros Syrigos	Alternate Member
<b>IRELAND</b>	
Deirdre O'Keeffe	Board Member
<b>ITALY</b>	
Nicola Carlone	Board Member - Deputy Chairman of the EMSA Administrative Board
<b>LATVIA</b>	
Janis Krastins	Board Member
<b>LITHUANIA</b>	
Linas Kasparavicius	Board Member
<b>LUXEMBOURG</b>	
Robert Biwer	Board Member
<b>MALTA</b>	
Ivan Sammut	Board Member
<b>THE NETHERLANDS</b>	
Paul van Gorp	Board Member
Jeroen Witter	Alternate Member
<b>POLAND</b>	
Wojciech Zdanowicz	Alternate Member
<b>PORTUGAL</b>	
Paolo Pamplona	Alternate Member
<b>ROMANIA</b>	
Dorel Constantin Onaca	Board Member

<b>SLOVAKIA</b>	
Josef Mrkva	Board Member
<b>SLOVENIA</b>	
Vladimir Vladović	Alternate Member
<b>SPAIN</b>	
Benito Núñez Quintanilla	Board Member – Chairman of the Administrative and Finance Committee
<b>SWEDEN</b>	
Pernilla Wallin	Board Member

<b>EUROPEAN COMMISSION</b>	
Magda Kopczynska	Board Member
Ilkka Salmi	Board Member
Barbara Sellier	Alternate Member
Veronica Manfredi	Alternate Member
Anne Montagnon	Alternate Member
Maria Dimitrova	Expert
Adriano Addis	Expert
Maud Casier	Expert
Asta Mackeviciute	Expert
Laura Puk	Expert

<b>EFTA STATES</b>	
<b>NORWAY</b>	
Lars Alvestad	Board Member
Einar Vik Arset	Alternate Member
<b>ICELAND</b>	
Jon Gunnar	Board Member

<b>PROFESSIONAL SECTOR</b>	
Thomas Kazakos	Board Member
Henrik Ringbom	Board Member
Dorotea Zec	Board Member

<b>EMSA</b>	
Maja Markovčić Kostelac	Executive Director
Manuela Tomassini	Head of Department 1 Sustainability
Leendert Bal	Head of Department 2 Safety, Security & Surveillance
Peter Kirov	Head of Department 3 Digital Services & Simplification
Dominika Lempicka-Fichter	Head of Department 4 Corporate Services
Andrea Tassoni	Head of Unit Executive Office, Board Secretariat
Frédéric Hébert	Head of Unit 1.1
Mario Mifsud	Head of Unit 1.2
Georgios Christofi	Head of Unit 1.3
Ioannis Mispinas	Head of Unit 2.1
Helena Ramon Jarraud	Head of Unit 2.2
Lukša Čičovački	Head of Unit 3.1
Ivo Kupsky	Head if Unit 3.2
Cristina Romay-Lopez	Head if Unit 4.1
Lorenzo Fiamma	Chairman EMSA Staff Committee
Mr Sifis Papageorgiou	Senior Project Officer Unit 2.1
Mr Inaki Lopez Martin	Webmaster
Tom Van Hees	Internal Control Coordinator
Davide Mola	Accountant
Henning Stelter	Senior Budget Officer – Planning and Monitoring
Soraya Obura	Senior Assistant for Planning and Reporting – Planning and Monitoring
Selena Matić	Senior Administrative Assistant – Planning and Monitoring