

## Procurement procedure: EMSA/NEG/1/2021

### Questions and Answers 2

Number	Question	Date and time	Reply
14.	According to no. 6 of the Tender Specifications, the maximum ceiling for Lot 1 is EUR 120,000.00. Does this maximum ceiling refers to one (1) year or to the maximum contractual period of four (4) years?	25-012021 12:32 UTC	Please refer to reply to question 3.
15.	According to no. 14.5.2, c), of the Tender Specifications, tenderers should submit at least four (4) references of significant projects setting out the proposed team members' experience in the areas mentioned in 14.5.1.a) of the Tender Specifications in the past 5 years. Can tenderers submit a solemn declaration identifying such references or is it mandatory to present declarations issued by our clients? We ask this because in this pandemic context it is very difficult to obtain such declarations from our clients in such short period.	25-012021 12:32 UTC	According to section 14.5.2, c) of the Tender Specifications, the references may be a declaration issued by the client or other appropriate evidence.  Please refer to the reply to question 11.
16.	Also regarding the Lot 1 significant projects references, for such purpose, tenderers should consider only references related to EU Contract and Procurement Law and Litigation or also references for each of the other legal areas such as Labour Law, Tax Law, IPR, Construction Law and Litigation (judicial and extra-judicial)?	25-012021 12:32 UTC	The references should, as much as possible, cover all mentioned areas.

17.	Regarding the framework contract cascade scheme, please confirm that only the contractor who is ranked in first place in the framework tender procedure (and not all framework contractors) will be contacted by EMSA to submit a quotation following an Order. In other words, will there be a new tender following an Order?	25-012021 12:32 UTC	<p>Please refer to sections 2.3.1 and 2.3.2 of the Tender Specifications.</p> <p>The contractor ranked first will be contacted first with a request for services (quotation based on an estimation of resources and the prices in their tender).</p> <p>Only if the contractor ranked first is unable to provide a quotation or to provide it within the deadline, will EMSA contact the contractor ranked second and so forth.</p> <p>Please note that the multiple FWC to be signed will be in cascade and not with Reopening of Competition.</p>
18.	Please confirm that tenderers may submit an offer to Lot 1 and that tenderers are not obliged to submit offers for both lots.	25-012021 12:32 UTC	Please refer to section 2.1 of the Tender Specifications " <i>Tenderers may apply to one lot only or both lots</i> ":

Requests for additional information regarding this procurement procedure shall be sent by e-mail to the following address **NEG12021@emsa.europa.eu**.

Requests for additional information received less than six working days before the closing date for submission of tenders may not be processed.

The deadline for submission of the tenders is 28/01/2021.

The responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential tenderers.