

## 55th Meeting of the Administrative Board

Genova, 26 – 27 June 2019

### SUMMARY OF DECISIONS

#### 1. Welcome from the Chairman and adoption of the draft agenda

No conflicts of interest were declared. The Agenda was adopted. New Members were welcomed, and proxies announced, as follows:

*Nominations:*

**Finland:**

Board member: Mr Juha-Matti Korsi, Head of Department, Finnish Transport and Communication Agency

**Slovenia:**

Alternate: Mr Vladimir Vladović, Harbour Master (acting), Slovenian Maritime Administration

**Norway:**

Board member: Mr Einar Vik Arset, Director General, Norwegian Coastal Administration

*Proxies:*

**Austria, Cyprus, Czech Republic and Slovakia** did not attend the meeting and had not provided proxies to any other Member State.

*In addition, the Chairman welcomed the representative from the EFTA Surveillance Authority - Ms LEMONIA Tsaroucha, Legal Officer, Security Inspector.*

#### 2. Minutes of the last meeting

The Administrative Board approved the minutes and decisions of the last meeting, which took place on 21 March 2019 in Lisbon.

#### 3. Adoption of the list of “A” items

The Administrative Board took note of the following “A” items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee.

**(a) EMSA Financial Statement for 2018 – provided a positive opinion and approved the EMSA 2018 Accounts.**

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) – took note** of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.

**(c) 2019 Budget Update – took note.**

**(d) Revision of the EMSA Financial Regulation – took note** of the information provided by the Agency on the future adoption by written procedure of the revised EMSA Financial Regulation with date of entry into force of 1<sup>st</sup> July 2019 to be launched upon receipt of the Commission Decision confirming that a derogation in relation to Article 7 of the Framework Financial Regulation is not necessary because EMSA will be in a position to conclude contribution and grant agreements with the Commission when *inter alia* a basic act provides the relevant legal basis.

#### 4. **European cooperation on coast guard functions - 2019 Budget Execution**

The Administrative Board **took note** of the information provided by the Agency on the 2019 budget execution in the field of the European cooperation on coast guard functions as well as on the planning of activities under Anti-Pollution Measures (APM). The Agency will retransmit the Executive Director's RPAS planning request issued on 23 May.

#### 5. **Various EMSA sources of revenue**

The Administrative Board **took note** of the various EMSA sources of revenue.

#### 6. **Status of the EMSA Draft Single Programming Document 2020-2022**

The Administrative Board:

- **took note** of the information provided by the Agency on the latest operational and budgetary developments with impact on the Draft Single Programming Document 2020-2022 and the corresponding Draft Budget and Establishment Plan for 2020;
- **endorsed** the Draft Annual Strategic Plan 2020 on the inter-agency cooperation on Coast Guard functions; the Agency took note of and will submit to the other two Agencies the suggestion to adjust the second bullet point under "capacity building" to clarify that follow-up of the outcomes of the ECGFA Network Project would cover all its components.
- **took note** of the Commission Opinion on the draft EMSA Single Programming Document 2020-2022.

#### 7. **New approach to Capacity Building**

The Administrative Board **took note** of and **welcomed** the proposed new approach in relation to Capacity Building and invited the Agency to further develop the concept and reflect it in the next iteration of the Single Programming Document 2020-2022, taking into account available resources and the need for continuity with existing services during a transition period, and with the involvement of designated Member State contact points.

#### 8. **Draft Administrative Arrangements**

The Administrative Board **took note** of:

- (a) the forthcoming written procedure for the consideration by the Board of the draft amendment to the MAR ICE cooperation Agreement intended to provide support to Member States at their operational Centre in case of chemical emergency, currently being finalised with CEDRE and CEFIC;
- (b) the planned SLA with EFCA on the mutual back-up and support for the Accounting Services (a 'corporate agreement' which does not require 'consideration' by the Board in the sense of Article 10(2)(cc)), however under the envisaged revised Financial Regulation the Board must be informed).

In addition, the Administrative Board **took note** of the information provided by the Executive Director on the list of Administrative Arrangements concluded since January 2019, as well as those in preparation.

#### 9. **EMSA 5-year Strategy**

The Administrative Board **discussed** the draft EMSA 5-year Strategy tabled by the Executive Director. The Administrative Board was invited to provide written comments on the draft EMSA 5-year Strategy **by 19 August at the latest** in view of the obligation to transmit a final draft to the Commission on 11 September, eight weeks before the Board meeting at which it is considered for adoption.

#### 10. **EMSA inspections and visits**

(a) Information from the Commission on the follow-up to EMSA's inspections and visits

The Administrative Board **took note** of the Commission's intention to review the template of the "follow-up to EMSA's inspections and visits" document and looked forward to a new version.

(b) Visits to Member States - Participation of other Member States as observers

The Administrative Board **considered** the proposed procedure for the participation of observers from Member States in EMSA visits, requesting the Agency to collect lessons learned and propose a more simplified approach possibly through a revision of the Methodology for Visits to Member States, and agreeing to the publication of the list of announced visits on the e-delivery platform.

#### **11. Update on other Agency activities**

The Administrative Board **took note** of the information provided by the Agency on the following items:

(a) EU classified information adopted rules and expected audit;

(b) Possible Service Level Agreement with the European External Action Service (EEAS) to host EMSA staff at IMO (UK) under third country conditions (subject to Brexit) taking into account that posting staff in third countries is not foreseen in the EMSA Founding Regulation;

The Administrative Board also took note of the Agency's intention to implement quality management throughout the organisation, and of the ongoing "greening" of the Agency through the implementation of EMAS (EU Eco-Management and Audit Scheme).

#### **AOB**

The Administrative Board **took note** of the information provided by the Commission on the status of implementation of the EMSW.

#### **Dates of next EMSA's Administrative Board Meeting**

##### **November 2019, Lisbon**

Administrative and Finance Committee: **6 November 2019 (afternoon)**

Administrative Board: **7 November 2019 (all day), 8 November 2018 (morning)**



## DETAILED MINUTES

### 1. Welcome from the Chairman and adoption of the draft agenda

**No conflicts of interest were declared. The Agenda was adopted. New Members were welcomed, and proxies announced, as follows:**

*Nominations:*

**Finland:**

Board member: Mr Juha-Matti Korsi, Head of Department, Finnish Transport and Communication Agency

**Slovenia:**

Alternate: Mr Vladimir Vladović, Harbour Master (acting), Slovenian Maritime Administration

**Norway:**

Board member: Mr Einar Vik Arset, Director General, Norwegian Coastal Administration

*Proxies:*

**Austria, Cyprus, Czech Republic and Slovakia** did not attend the meeting and had not provided proxies to any other Member State.

*In addition, the Chairman welcomed the representative from the EFTA Surveillance Authority - Ms LEMONIA Tšaroucha, Legal Officer, Security Inspector.*

### 2. Minutes of the last meeting

**The Administrative Board approved the minutes and decisions of the last meeting, which took place on 21 March 2019 in Lisbon.**

### 3. Adoption of the list of “A” items

**The Administrative Board took note of the following “A” items, examined in detail by the Administrative and Finance Committee, on the basis of the recommendation by the Chairman of the Committee.**

The Chairman of the Administrative and Finance Committee, Mr Benito Núñez Quintanilla, reported that the necessary quorum for the meeting had been in place with the participation in the meeting of the representatives from Spain, France, Germany, Poland, Sweden and the Commission. Relevant EMSA management were also present. The Committee had reviewed all the “A” points and could recommend that the Administrative Board approve or take note of them, as appropriate, “en bloc”.

In addition, the Agency’s initiative to streamline the programming and reporting processes by bringing the reporting exercise forward from June to March and moving the planning exercise from March to June was recalled. The pilot exercise – planned in consultation with the Commission and agreed by the Board in November 2018 – had run smoothly. At the March meeting the Board adopted and assessed the CAAR 2018 subject to the preliminary observations of the Court of Auditors. These were made available by the Court in May with a positive opinion on the reliability of the accounts as well as on the legality and regularity of revenue and payments underlying the accounts in all material respects. The process was then finalised with the written procedure 6/2019 when the Board confirmed the adoption and assessment of the CAAR 2018.

The Commission appreciated the initiative to advance the CAAR in view of their own reporting calendar and obligations and the Committee could recommend that the Agency continue on this track.

**(a) EMSA Financial Statement for 2018 – provided a positive opinion and approved the EMSA 2018 Accounts.**

The EMSA Financial Statement for 2018 was presented by presented by Andrea Tassoni, Head of the Executive Office, on behalf of the Accounting Officer. The main elements were recalled an represented no changes compared to the Provisional EMSA Financial Statement 2018 presented at the previous meeting in March.

- total balance of 76,3 MEUR (+24.87% compared to 2017), mainly due to an increase in cash (+8,5 MEUR) and inventories (+2,3 MEUR);
- economic outturn of 5,03 MEUR (vs. -2,5 MEUR compared to 2017);
- total revenues up + 26% due to an increase in the EU subsidy (+21 MEUR) and earmarked revenues (Project Financed Activities) (+3 MEUR);
- EU subsidy (DG MOVE) is the main revenue (71.6 MEUR, representing 78% of the total revenue) though Project Financed Activities (FRONTEX SLA, COPERNICUS, SAFEMED, BCSea, EFCA SLA etc.) had an important impact (20.22% of the total revenue);
- total expenditure up + 15% compared to 2017 mainly due to an increase in operational costs (+8,5 MEUR);
- budgetary execution was 99,02% in commitments and of 92.84% in payments for C1 funds (credits of the year).

*Committee recommendation: Provide a positive opinion and approve*

**Administrative Board Action: Provided a positive opinion and approved the EMSA accounts for 2018**

**(b) Monitoring of findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS) – took note of the information provided on findings and recommendations from internal and external audits and the EMSA follow-up.**

The usual summary table outlining the recommendations/findings, their current status and the EMSA actions planned or undertaken was presented by presented by Andrea Tassoni on behalf of the Internal Control Coordinator. Of the 14 recommendations stemming from audits in 2017 and 2018, the status of 10 are “closed” and 4 are “open” (2018 IAS Audit on Visits and Inspections) and due for July 2019. Once available, the Agency would provide information to the Committee on the future strategic audit plan, which would as usual reflect a risk assessment exercise and take into account the maturity of the relevant processes.

*Committee recommendation: Take note.*

**Administrative Board Action: Took note of the findings and recommendations from internal and external audits and EMSA follow up (ECA, IAS)**

**(c) 2019 Budget Update – took note.**

Mr Andrea Tassoni, Head of the Executive Office, informed the Committee of cash payments of earmarked revenues, which until receipt is recorded as “p.m.” in the budget, amounting to a total of 6,798,000 € of cash payments received since 19 March, consisting mainly of Equasis contributions (Canada and France) and pre-financing (Copernicus and CISE).

Once cashed, such revenues are automatically loaded into the Agency’s budget. The Agency duly informs the Administrative Board of such amounts, which would be taken into account at the end of the calendar year in the usual final budget amendment submitted for adoption by the Administrative Board. However these amounts were already recorded in the budget amendment approved by written procedure n° 7/2019 on 14 June to reallocate 4,190,000 € of Commitment Appropriations from the regular EU contribution line to the anti-pollution EU contribution line. (see agenda item 4 for more information on the amendment)



*Committee recommendation: Take note.*

**Administrative Board Action: Took note of the 2019 Budget Update**

**(d) Revision of the EMSA Financial Regulation – took note** of the information provided by the Agency on the future adoption by written procedure of the revised EMSA Financial Regulation with date of entry into force of 1<sup>st</sup> July 2019 to be launched upon receipt of the Commission Decision confirming that a derogation in relation to Article 7 of the Framework Financial Regulation is not necessary because EMSA will be in a position to conclude contribution and grant agreements with the Commission when *inter alia* a basic act provides the relevant legal basis.

Ms Manuela Tomassini, Head of Department B and Acting Head of Department A, recalled that following the adoption (December 2018) by the Commission of the new Delegated Regulation on the Framework Financial Regulation (FFR) for decentralised agencies, Agencies are required to adopt their own Financial Regulations with entry into force on 1st July 2019. The EMSA Financial Regulation is essentially an adaptation with no changes of the FFR. Furthermore, the derogation which the Agency had previously been granted in relation to the article establishing the conditions under which an Agency can receive grants appears not to be necessary under the new FFR.

*Committee recommendation: Take note*

**Administrative Board Action: Took note**

#### **4. European cooperation on coast guard functions - 2019 Budget Execution**

*The Administrative Board took note of the information provided by the Agency on the 2019 budget execution in the field of the European cooperation on coast guard functions as well as on the planning of activities under Anti-Pollution Measures (APM). The Agency will retransmit the Executive Director's RPAS planning request issued on 23 May.*

Ms Maja Markovčić Kostelac, Executive Director, provided an overview of concluded, planned and delayed RPAS operations financed under the 2019 coast guard cooperation budget. RPAS operations initiated the previous year in Spain, Portugal and Croatia were completed in 2019. New operations in Iceland, Italy and Croatia were launched before summer and preparations were ongoing in Greece (with Frontex) for multipurpose operations and on board an EFCA vessel.

As announced at the March meeting, the Agency had taken the necessary steps to reallocate 4.19 M€ in Commitment Appropriations with no corresponding Payment Appropriations from Title III to Title IV Anti-Pollution Measures, through the 1<sup>st</sup> 2019 budget amendment approved by written procedure n° 7/2019 on 14 June. An additional 0.50 M€ in Commitment Appropriations were transferred within Title III.

Meanwhile the cooperation agreement with EASA had been signed and the SLA was under discussion. While not removing all hurdles, this would facilitate in particular multi country operations. The Commission echoed her appeal to Member States to still reach out to relevant authorities to facilitate further the process of obtaining permits to fly.

Looking ahead, preparations were ongoing for planned 2020 missions in France and Spain, however, no responses had been received to EMSA's "call for interest" to Member States, which was intended to allow the Agency to start planning the administrative processes earlier. The Executive Director urged Member States to forward their potential requests to the Agency, and to bring their experiences and lessons learned so far to the next RPAS User Group Meeting scheduled for in the autumn.



The Executive Director also provided an update on APM activities and notably the adjustments following the aforementioned budget amendment, which would finance a third oil recovery vessel contract alongside the two tenders already foreseen for the Central and West Mediterranean, as well as a new Equipment Assistance Service contract in the North Sea area. Both contracts had been foreseen for 2020 but were being advanced to consume the 4.19 M€ from the Coast Guard budget line. Updates related to the other APM activities including the Dispersant Application Service, CleanSeaNet and RPAS emissions monitoring were also provided.

The Chairman of the Administrative and Finance Committee reported that the Committee had discussed and could provide a positive opinion on Coast Guard and APM budget execution.

Mr Leendert Bal, Head of Department C “Operations” noted that in the context of Grande America, three EMSA response services were activated: the standby oil spill response vessels, CleanSeaNet as well as RPAS, which was successfully used to “extend visibility” and support the operational response strategy. Board Members took the opportunity to commend EMSA for its role in the response effort (France, Spain, Commission) and acknowledge good cooperation between Member States and EMSA.

Member States were very positive about the potential added value of RPAS services (Iceland), which justified the still considerable administrative efforts (Italy) but could be considerably enhanced by easing restrictions on flight areas so maritime administrations could cover more sea areas (Croatia).

## **5. Various EMSA sources of revenue**

*The Administrative Board took note of the various EMSA sources of revenue.*

Following the request at the previous meeting (Poland), Mr Andrea Tassoni, Head of the Executive Office, various sources of EMSA revenue, starting with the first and most important one, the EU subsidy, which is received from the Commission on behalf of the Member States in line with a fixed Multiannual Financial Framework (MFF) that is about to expire (2014-2020). It was recalled that discussions on the next MFF were ongoing and it was important that Member States act at central level to see if the current Commission proposal of a stable budget in nominal terms can be revised (also in view of the coefficient corrector issue for Lisbon). In addition to the subsidy, the Agency receives the EFTA related contribution and various project financed activities (Frontex SLA, Copernicus, SAFEMED, CISE, etc.). The EMSA budget structure was explained and the rules related to transfers between budget Titles, as well as the important distinction between the annuality of the EMSA subsidy and the multi-annuality of project financed funds.

In some cases, a single budget line may cover a cross-section of activities and benefit a range of communities. This was the case of the coast guard envelope (circa 20 million annually). The coast guard cooperation involves three different agencies, the activities are cross sectorial (training, RPAS mission...) and they for the benefit more than one community (including that of Frontex and EFCA).

The coast guard cooperation, which is covered by the subsidy, was not to be confused with the entirely separate and project-financed Service Level Agreement (SLA) between EMSA and Frontex through which EMSA is “contracted” to provide specific services (Vessel monitoring and tracking, Vessel detection, Anomaly detection etc..). A similar though much smaller SLA exists with EFCA.

In the case of the Earth Observation activity, the Agency had in place a solid portfolio of contracts with different Satellite providers. SAR and Optic images could be acquired for different purposes under different budget lines (Copernicus, CleanSeaNet, SAFEMED, etc.). Similarly, and as had been apparent in the earlier presentations under agenda item 4, RPAS missions could be funded by the coast guard budget line or an APM budget line, depending on the purpose of the mission.



## 6. Status of the EMSA Draft Single Programming Document 2020-2022

*The Administrative Board:*

- **took note** of the information provided by the Agency on the latest operational and budgetary developments with impact on the Draft Single Programming Document 2020-2022 and the corresponding Draft Budget and Establishment Plan for 2020;
- **endorsed** the Draft Annual Strategic Plan 2020 on the inter-agency cooperation on Coast Guard functions; the Agency took note of and will submit to the other two Agencies the suggestion to adjust the second bullet point under “capacity building” to clarify that follow-up of the outcomes of the ECGFA Network Project would cover all its components.
- **took note** of the Commission Opinion on the draft EMSA Single Programming Document 2020-2022.

Mr Andrea Tassoni, Head of the Executive Office, outlined the calendar until the end of the year for the two programming documents and the 5-Year Strategy. All documents would be brought to the November meeting (SPD 2020-2022 for final adoption, SPD 2021-2023 for first consideration and 5-years Strategy for adoption) and yet the first two will have to reflect the third. Acknowledging these parallel processes and tight scheduling, the Executive Director and the Commission agreed that such reflection would be summary in the mature SPD for final adoption and more substantial in the new SPD for first consideration. The short deadline for Members’ reactions on the revised mature SPD (Poland), between its circulation for the November meeting and the meeting itself, was a legitimate concern but could not be helped this particular year (Chairman).

In addition to aligning the SPD to the future strategy and also to the evolution of the Agency’s tasks in particular the introduction of the coast guard cooperation task, which would be compliant with the principles of transparency and specification, the Commission looked forward to strong wording to clarify the political contribution of EMSA, to show why the Agency exists, and its cooperation with other agencies in transport and elsewhere, to show the Agency does not operate in a void. Both elements were important in the context of potential revisions of EMSA’s mandate.

## 7. New approach to Capacity Building

*The Administrative Board **took note** of and **welcomed** the proposed new approach in relation to Capacity Building and invited the Agency to further develop the concept and reflect it in the next iteration of the Single Programming Document 2020-2022, taking into account available resources and the need for continuity with existing services during a transition period, and with the involvement of designated Member State contact points.*

Ms Maja Markovčić Kostelac, Executive Director, presented the new concept in relation to capacity building, by introducing a structured and modular approach to training, and possibly certification for specific activities or functions, thus better supporting the competent authorities of the Member States in their effort to ensure professional development for their staff.

The main novelty of the proposed approach would consist in the shift from the current “single-act oriented” training activity and workshops to professional development pathways. This will support the acquisition of skills, knowledge and capacities about both single activities and topics (e.g. ISM Code, Hull construction) or complete functions (e.g. PSC Officer, Flag State Inspector, Auditor, Accident Investigator, etc.).

Member States were positive about the proposal, acknowledging the careful balance of coherence and flexibility, welcoming the potential to support Member States beyond their obligations under the EU acquis (Greece) as well as the mention of regional workshops/training (Germany, Croatia). It was also hoped that the new approach would be extended to EMSA’s maritime applications as a way to strengthen common understanding and harmonise procedures without over-stepping respective mandates (Croatia, Italy).



The involvement of the CNTA was important (Sweden, Greece, Ireland, Croatia) but should not hold up progress (Poland). The Agency clarified in this context that a designated technical contact point should be identified by each Member State. The role and involvement of the CNTA would be reviewed as an integral part of developing the new approach.

The delicate nature of the concept of certification was recalled (Greece, Ireland), and possible issues in relation to auditing (Commission). The Agency clarified that EMSA's services are developed to help Member States meet their obligations. The concept of certification in the proposed new approach applied to the training itself and its successful completion, not the roles into which they may or may not be translated by Member States.

The relevance of the coast guard Sectoral Qualifications Framework (SQF) was acknowledged (Commission) but with caution (Poland) due to low Member State participation in its development. In relation to the question of academic credits (Commission) the Agency indicated that this would require cooperation with academic institutions and was not an avenue currently being explored.

As a general point, the Executive Director highlighted the idea of quality over quantity: the concept would be developed carefully in close consultation with the Member States to ensure it reflected their needs.

## **8. Draft Administrative Arrangements**

*The Administrative Board **took note** of:*

- *(a) the forthcoming written procedure for the consideration by the Board of the draft amendment to the MAR ICE cooperation Agreement intended to provide support to Member States at their operational Centre in case of chemical emergency, currently being finalised with CEDRE and CEFIC;*
- *(b) the planned SLA with EFCA on the mutual back-up and support for the Accounting Services (a 'corporate agreement' which does not require 'consideration' by the Board in the sense of Article 10(2)(cc)), however under the envisaged revised Financial Regulation the Board must be informed).*

*In addition, the Administrative Board **took note** of the information provided by the Executive Director on the list of Administrative Arrangements concluded since January 2019, as well as those in preparation.*

Mr Leendert Bal, Head of Department C "Operations", explained that the foreseen MAR ICE cooperation agreement will be given a new dimension with the availability of experts on site.

In the context of this announced written procedure, used to enable the Board to take decisions outside of the scheduled Board meetings, it was suggested that too many such procedures were launched throughout the year (Germany) and that ways to reduce the number should be explored (Chairman) including possibly developing a role for the Administrative and Finance Committee (Poland).

## **9. EMSA 5-year Strategy**

*The Administrative Board **discussed** the draft EMSA 5-year Strategy tabled by the Executive Director. The Administrative Board was invited to provide written comments on the draft EMSA 5-year Strategy **by 19 August at the latest** in view of the obligation to transmit a final draft to the Commission on 11 September, eight weeks before the Board meeting at which it is considered for adoption.*

Board Members welcomed the Agency's approach, the "5S" concept and the overall structure of the document. While some Members were concerned that safety was not the first S, others pointed out that the order of the S's did not represent a hierarchy but may nevertheless be useful given current public opinion and political climate. The attention to EMSA's roles in relation to its stakeholders was also appreciated.



Warnings concerning the Agency's limited resources and mandate were issued many times, as were commendations for being ambitious and forward thinking. The Chairman of the Administrative and Finance Committee reported in response that the Committee had discussed the matter and, taking into account the Executive Director's preference not to include negative priorities in the Strategy, recommended the inclusion of a general disclaimer not only in relation to the existing regulatory and resource constraints, but also to the remaining uncertainties related to Brexit, possible new Commission priorities and negotiations on the future Multi-annual Financial Framework. New synergies and efficiency gains may be needed following developments on any one of those points and the Agency should be prepared for this.

The Agency would highlight a methodology to measure progress and would produce a summary version of the final document, as requested by several Board Members. The Strategy would remain high level while concrete implementation would be through the Agency's annual work programmes.

Members were invited to comment in detail by chapter and some concrete drafting suggestions were provided. The Executive Director thanked the Members for their very valuable contributions through the workshop in March and their comments and suggestions at the present meeting. The next version of the Strategy would take these into account, along with any written comments received by 19 August as announced.

#### **10. EMSA inspections and visits**

(a) Information from the Commission on the follow-up to EMSA's inspections and visits

*The Administrative Board **took note** of the Commission's intention to review the template of the "follow-up to EMSA's inspections and visits" document and looked forward to a new version.*

The Commission indicated that the revision was with a view to simplifying the template.

The representative from the EFTA surveillance authority provided a brief overview of activities undertaken by EMSA on its behalf since the last report. There were no infringement cases and one visit planned and announced on PSC to Norway.

(b) Visits to Member States - Participation of other Member States as observers

*The Administrative Board **considered** the proposed procedure for the participation of observers from Member States in EMSA visits, requesting the Agency to collect lessons learned and propose a more simplified approach possibly through a revision of the Methodology for Visits to Member States, and agreeing to the publication of the list of announced visits on the e-delivery platform.*

The Executive Director outlined the proposed procedure. Based on the positive experiences (Lithuania, Slovenia) and preferences (Poland, Ireland, Netherlands) expressed at the meeting it was agreed that the process should be as simple as possible and preferably written into the procedure.

#### **11. Update on other Agency activities**

*The Administrative Board **took note** of the information provided by the Agency on the following items:*

*(a) EU classified information adopted rules and expected audit;*

*(b) Possible Service Level Agreement with the European External Action Service (EEAS) to host EMSA staff at IMO (UK) under third country conditions (subject to Brexit) taking into account that posting staff in third countries is not foreseen in the EMSA Founding Regulation;*



*The Administrative Board also took note of the Agency's intention to implement quality management throughout the organisation, and of the ongoing "greening" of the Agency through the implementation of EMAS (EU Eco-Management and Audit Scheme).*

In reference to item a) Ms Manuela Tomassini explained that EMSA had been selected to pilot a Commission system for the exchange of classified information, partly in the context of EMSA's assistance to the Commission in the field of maritime security and will be audited accordingly.

In the context of item b) and following a question on whether there was more information on the consequences of Brexit (Germany) the Commission reassured Members that EMSA was ready to implement whatever would be needed, in line with the Commission approach.

#### **AOB**

*The Administrative Board **took note** of the information provided by the Commission on the status of implementation of the EMSW.*

The Commission explained that the EMSW builds on NSWs but complements them with: a common data set that will include customs; harmonised interfaces; and a single log on. Development would be led by the Commission's DG IT but EMSA's role would be key in terms of defining the business process and sharing information with SafeSeaNet. Some concerns were expressed regarding alignment between the EMSW and national systems currently under development, as well as on the scalability of the EMSW to other modes of transport (Estonia) and respective systems such as the RIS (Croatia).

Germany recalled a reference at the last meeting to robustness of information systems being increasingly high on the agenda and to the Agency possibly considering preparing a document on the subject for a future meeting.

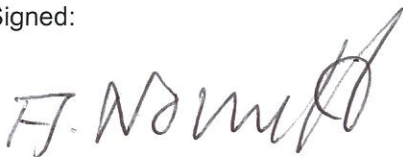
#### **Dates of next EMSA's Administrative Board Meeting**

##### **November 2019, Lisbon**

Administrative and Finance Committee: **6 November 2019 (afternoon)**

Administrative Board: **7 November 2019 (all day), 8 November 2019 (morning)**

Signed:



Andreas Nordseth

Chairman of the Administrative Board

Lisbon, 8 November 2019

**EUROPEAN MARITIME SAFETY AGENCY (EMSA)**
**55<sup>th</sup> Meeting of the Administrative Board, Genova, 26-27 June 2019**
**LIST OF ATTENDANCE**

<b>MEMBER STATES</b>	
<b>BELGIUM</b>	
Els Claeys	Board Member
<b>BULGARIA</b>	
Zhivko Petrov	Board Member
<b>CROATIA</b>	
Siniša Orlić	Board Member
Lukša Čičovački	Alternate Member
<b>DENMARK</b>	
Andreas Nordseth	Board Member - Chairman of the Board
Jakob Ejlers	Alternate Member
<b>ESTONIA</b>	
Rene Arikas	Board Member
<b>FINLAND</b>	
Juha-Matti Korsi	Board Member
<b>FRANCE</b>	
Vincent Denamur	Alternate Member
<b>GERMANY</b>	
Achim Wehrmann	Board Member
<b>GREECE</b>	
Christos Kontorouchas	Alternate Member
<b>HUNGARY</b>	
Csaba Bellyei	Board Member



<b>IRELAND</b>	
Deirdre Mary O'Keeffe	Board Member
<b>ITALY</b>	
Nicola Carlone	Board Member - Deputy Chairman of the EMSA Administrative Board
Piero Pellizzari	Alternate Member
<b>LATVIA</b>	
Jānis Krastiņš	Board Member
<b>LITHUANIA</b>	
Linas Kasparavicius	Alternate Member
<b>LUXEMBOURG</b>	
Robert Biwer	Board Member
<b>MALTA</b>	
Dulcie Zammit	Expert
<b>THE NETHERLANDS</b>	
Lieske Streefkerk	Board Member
<b>POLAND</b>	
Wojciech Zdanowicz	Alternate Member
<b>PORTUGAL</b>	
Paolo Pamplona	Alternate Member
<b>ROMANIA</b>	
Razvan Gabriel Trandafir	Board Member
<b>SLOVENIA</b>	
Jadran Klinac	Board Member
Vladimir Vladović	Alternate Member
<b>SPAIN</b>	
Benito Núñez Quintanilla	Board Member – Chairman of the Administrative and Finance Committee

<b>SWEDEN</b>	
Pernilla Wallin	Board Member
<b>THE UNITED KINGDOM</b>	
Harroona Chughtai	Board Member

<b>EUROPEAN COMMISSION</b>	
Magda Kopczynska	Board Member
Sian Prout	Alternate Member
Barbara Sellier	Alternate Member
Anne Montagnon	Alternate Member
Anne-Cécile Swinnen	Expert
Sandro Santamato	Expert

<b>EFTA STATES</b>	
<b>NORWAY</b>	
Einar Vik Arset	Alternate Member
Lars Alvestad Haugesund	Expert
<b>ICELAND</b>	
Thorolfur Arnason	Board Member
<b>PROFESSIONAL SECTOR</b>	
Dorotea Zec	Board Member
Thomas Kazakos	Board Member

<b>INVITED OBSERVERS</b>	
<b>ESA - EFTA SURVEILLANCE AUTHORITY</b>	
Lemonia Tsaroucha	Expert



<b>EMSA STAFF</b>	
Maja Markovčić Kostelac	Executive Director
Manuela Tomassini	Head of Department B – Safety and Standards (and Acting Head of Department A – Corporate Services)
Leendert Bal	Head of Department C – Operations
Andrea Tassoni	Head of Unit Executive Office, Board Secretariat
Soraya Obura	Senior Assistant for Planning and Reporting – Planning and Monitoring
Selena Matic	Senior Administrative Assistant – Planning and Monitoring
Raquel Ferraria	Events Assistant, Human Resources and Internal Support

