

Question/ Answer

Procurement procedure: EMSA/OP/06/2017 – Provision of Language Training Services for EMSA Staff

Question 01 (dated 20/06/2017, 10.19):

“Nous venons de recevoir l’appel d’offre concernant la formation linguistique en langue française, notamment. Pourriez-vous nous confirmer le lieux d’exécution de la prestation ?”

Answer to question 01:

As stated under point 2.1 of the Tender Specifications, *“Courses shall take place at EMSA’s premises in Lisbon”*.

Question 02 (dated 6/07/2017, 18.39):

“Please clarify the following questions regarding course duration:

- Is each unit 90 mins?*
 - Are the 12 units a complete course which total 18 training hours?*
 - How many hours is each term?*
 - Should we submit pricing per unit or total (18 hours) course?*
- “

Answer to question 02:

As stated under point 2.1 of the Tender Specifications, *“1 unit has the duration of 90 minutes.”*

One group complete session or term is composed of 12 lessons or units of 90 minutes. A complete term will be equivalent to 18 hours (12 units X 90 minutes).

Using the relevant tables under Appendixes I, II, III and IV, the pricing for a classroom unit (regular, intensive) or individual unit shall be given per Unit (1 Unit).

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Requests for additional information regarding this tender should be sent by e-mail to the following address open062017@emsa.europa.eu. Requests for additional information received less than six working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 20 July 2017.

The responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.