

Invitation to tender

Procurement procedure No EMSA/NEG/01/2016

“Supply and installation of electrical measurement control system for EMSA building and Conference Centre”

Subject & requirements	<p>The subject of the tender is supply and installation of electrical measurement control system for EMSA building and Conference Centre.</p> <p>The control system shall compose of the following:</p> <ul style="list-style-type: none"> – Control interface and auxiliary power – Voltage measuring modules – Measurement modules from power supply – Computer software for reading independently the data collected in EMSA building or Conference Center – Software presenting numerical and graphic reports with all the data collected – Independent electrical consumption reading of protected network, air conditioning and data center – Network connecting all the system, the accessories and the complementary materials, including input and output by BUS lines communication. – System working under 24v electrical supply. <p>The training for EMSA staff to operate the software shall be provided. The system should have a minimum 2 years of warranty for software, installation and spare parts.</p>
Deadline to submit bid	13/04/2016, at 12h00 (Lisbon time)
Manner of submission bid	By email: NEG012016@emsa.europa.eu
Max value contract	EUR 12,000 excluding VAT This price should be all inclusive and shall include the supply, installation of system at EMSA premises and the training for EMSA staff to operate the software.
Type of contract	Purchase Order
Duration contract	Maximum 1 month from entry into force
Contract management responsible body	Unit A.2 , in charge of Facilities and Logistics Contact person: Francisco Baraona
Contact	NEG012016@emsa.europa.eu
On-site visit	between 06/04/2016 and 07/04/2016 and written request to be sent to email: NEG012016@emsa.europa.eu before 06/04/2016
Award criteria	The contract will be awarded to the tenderer that offers the lowest price.
Validity of the bid until:	30/07/2016
Signature and date: Isabel Torné, Head of Department Corporate Services	
<p>Please consult the following documents while preparing your tender:</p> <ul style="list-style-type: none"> • <i>Very Low value and Low Value Procurement Procedure – Tendering Conditions</i> • <i>Purchase Order</i> • <i>Tenderers checklist</i> • <i>Statement subcontracting/joint offer</i> • <i>LEF and BAF</i> <p>Available at: http://www.emsa.europa.eu/work/procurement/calls.html</p>	