

**Invitation to tender n° EMSA/OP/17/2015
for
Provision of Corrective maintenance, operational support and software adjustment of the
CleanSeaNet data centre**

Questions and Answers

Question 01 (24/07/2015 11h00):

We are interested in participating in the tender mentioned above hence want to get more information about the same

Considering the geographical constraint of personally reviewing the document, I request you to provide us the following details before we buy the document:

- 1) List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required.**
- 2) Soft Copy of the Tender Document through email.**
- 3) Names of countries that will be eligible to participate in this tender.**
- 4) Information about the Tendering Procedure and Guidelines**
- 5) Estimated Budget for this Purchase**
- 6) Any Extension of Bidding Deadline?**
- 7) Any Addendum or Pre Bid meeting Minutes?**

We will submit our offer for the same if the goods or services required fall within our purview.

Also we would like to be informed of future tenders from your organization. Hence, we request you to add our name to your bidder's list and do inform us about upcoming Projects, Tenders.

Answer to question 01:

Please note that all tender documents related to procurement procedure EMSA/OP/17/2015 can be downloaded free of charge from the procurement section of EMSA's website at:

<http://www.emsa.europa.eu/work/procurement/calls/item/2418-emsa-op-17-2015.html>

You may also sign up to our procurement mailing list on the EMSA website, as above, in order to be kept informed of new procurements.

Question 02 (29/07/2015 17h38):

With regards to the ITT specified in the subject, Tender Specifications in section 14 reads:

"[...] For this criterion the tenderer shall use Appendix 1 section "Document" [...]" for both Quality Criteria 1 and 2.

But the document "App 1 - Templ for bidder.docx" does not seem to have a template for describing the contents required for quality criteria 1 and 2. It only reports template for the tables that shall be used for describing the experience of the team in terms of skills and in terms of projects.

Could we therefore use our own template for this (referring to the content, rather than the layout)?

Answer to question 02:

Tenderers may use their own template for addressing Quality Criteria 1 and 2.

Requests for additional information regarding this tender should be sent by e-mail to the following address: OPEN172015@emsa.europa.eu. Requests for additional information received less than **five** working days before the closing date for submission of tenders will not be processed.

The deadline for submission of the bids of this tender is 31/08/2015, 18h00 (Lisbon time).

Responsibility for monitoring the Agency's website for replies to queries and/or further information remains with potential applicants.