

REGISTRATION NUMBER	TITLE	CREATOR	DATA CONTROLLER	CREATION DATE	REGISTRATION DATE	MARKING TYPE	MARKING NAME	ENCRYPTED	DPIA	TRANSFER	THIRD CONTRY
Ares(2020)28297	AMENDED NOTIFICATION TO THE DPO (ARTICLE 31 REGULATION 1725/2018) - Selection, Recruitment and Engagement of Middle Managers (inc. Assessment Centres)	Unit A.1	Head of Unit A.1	18/12/2019	06/01/2020	Normal		NO	NO	NO	NO
Ares(2019)7500351	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - Promotion and reclassification exercise	Unit A.1	Head of Unit A.1	26/11/2019	05/12/2019	Normal		NO	NO	NO	NO
Ares(2019)7500386	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - Annual appraisal exercise	Unit A.1	Head of Unit A.1	26/11/2019	05/12/2019	Normal		NO	NO	NO	NO
Ares(2019)7500327	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - Renewal of contracts for 2(f) Temporary Agents and Contract Agents 3a and extension of period of secondment for seconded national experts	Unit A.1	Head of Unit A.1	26/11/2019	05/12/2019	Normal		NO	NO	NO	NO
Ares(2019)7336912	Record of processing activity - Management of personal data in the appraisal of the official files and official records at EMSA	Unit A.1	Head of Unit A.1	22/11/2019	28/11/2019	Normal		NO	NO	NO	NO
Ares(2019)7336984	Record of processing activity - Use of HERMES, ARES (Advanced Records System) and NOMCOM (Nomenclature Commune)	Unit A.1	Executive Director	22/11/2019	28/11/2019	Normal		NO	NO	NO	NO
Ares(2019)7075112	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY: Selection of SNEs and NEPTs	Unit A.1	Head of Unit A.1	08/11/2019	15/11/2019	Normal		NO	NO	NO	NO
Ares(2019)7075129	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY : Selection, Recruitment and Engagement of contract staff	Unit A.1	Head of Unit A.1	07/11/2019	15/11/2019	Normal		NO	NO	NO	NO
Ares(2019)6988833	Record of processing activity and Privacy Statement for CISE	Unit B.3	Head of Unit B.3	07/11/2019	12/11/2019	Normal		NO	NO	NO	NO
Ares(2019)7075138	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY : Selection, Recruitment and Engagement of 2(f) temporary staff	Unit A.1	Head of Unit A.1	06/11/2019	15/11/2019	Normal		NO	NO	NO	NO
Ares(2019)7164998	Record of processing activity - Recruitment and Management of Trainees, implementation of the Traineeship scheme in EMSA	Unit A.1	Head of Unit A.1	30/10/2019	20/11/2019	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	NO	NO
Ares(2019)7075154	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - Selection, Recruitment and Engagement of Middle Managers (inc. Assessment Centres)	Unit A.1	Head of Unit A.1	16/10/2019	15/11/2019	Normal		NO	NO	NO	NO
Ares(2020)3127865	Record of Processing Activity Filming and Photos	Executive Office	Head of Unit Executive Office	14/08/2019		Normal		NO	NO	NO	NO
Ares(2019)3044154	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 2018/1725) about sending datas to Embassies or Permanent Representations	Unit A.1	Head of Unit A.1	02/05/2019	07/05/2019	Normal		NO	NO	NO	NO
Ares(2019)1799987	Record of processing activity for IPA project external evaluation	Unit B.3	Head of Unit B.3	18/03/2019	19/03/2019	Normal		NO	NO	NO	NO
Ares(2019)1688172	Template Record of Processing and Privacy Statement Organisation of Training Activities	Unit B.3	Head of Unit B.3	13/03/2019	14/03/2019	Normal		NO	NO	YES	NO
Ares(2020)804044	PD Processing (Art. 31 REG. 2018/1725) EDES Survey: local financial networks	Unit A.2	Head of Unit A.1	01/03/2019	07/02/2020	Normal		NO	NO	YES	NO
Ares(2019)923829	Granting rights for accessing e-Submission	Unit A.2	Head of Unit A.2	13/02/2019	15/02/2019	Normal		NO	NO	NO	NO
Ares(2019)882630	Recording of processing activity: Enhancement and Maintenance Services for IT Corporate Applications	Unit A.1	Head of Department A	01/02/2019	13/02/2019	Normal		NO	NO	NO	NO
Ares(2019)338383	DP Record: Provision of services for the assessment of candidates to managerial functions	Unit A.1	Head of Department A	17/01/2019	21/01/2019	Normal		NO	NO	YES	NO
Ares(2020)3128316	Record of Processing Activity - Standby Cooperation Arrangement Unit A.2 A.3	Unit A.2	Head of Unit A.2	10/12/2018	10/12/2018	Normal		NO	NO	NO	NO

Ares(2020)2827568	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018): Processing of personal data in relation to online automated proctoring of written tests in the context of recruitment procedures	Unit 4.1	Head of Unit 4.1	29/05/2020	01/06/2020	Normal		NO	NO	NO	NO
Ares(2020)2544768	Record of Processing Activity - Survey on Post COVID-19 Outbreak Return to Work	Unit 4.2	Head of Unit 4.2	13/05/2020	14/05/2020	Normal		NO	NO	NO	NO
Ares(2020)2597925	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018) - Provision of data on staff to Embassies and Perm Reps and privacy notice	Unit 4.1	Head of Unit 4.1	13/05/2020	18/05/2020	Normal		NO	NO	YES	NO
Ares(2020)2528095	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018): PROCESSING OF THE PAYROLL	Unit 4.1	Head of Unit 4.1	12/05/2020	13/05/2020	Normal		NO	NO	NO	NO
Ares(2020)2446517	Personal data protection - Privacy Statement for RO and STCW third country inspections	Unit 1.2	Head of Unit 1.2	08/05/2020	08/05/2020	Normal		NO	NO	YES	YES
Ares(2020)2620088	Usage of Microsoft cloud-based collaborative tools: Skype for Business and Teams	Unit 3.1	Head of Unit 3.1	06/05/2020	19/05/2020	Normal		NO	YES	NO	NO
Ares(2020)2446474	Personal data protection - Privacy Statement for Visits to Member States	Unit 1.2	Head of Unit 1.2	29/04/2020	08/05/2020	Normal		NO	NO	YES	NO
Ares(2020)2395234	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018) - Probation period for 2(f) temporary agents, 3(a) contract agents and management trial period for 2(f) temporary agent middle managers.	Unit 4.1	Head of Unit 4.1	28/04/2020	06/05/2020	Normal		NO	NO	NO	NO
Ares(2020)2268729	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018) - Provision of data on staff to Embassies and Perm Reps	Unit 4.1	Head of Unit 4.1	28/04/2020	28/04/2020	Normal		NO	NO	YES	NO
Ares(2020)3340430	Notification to the Data Protection Officer: Usage of ZOOM tool for virtual meetings/trainings (DPIA)	Unit 4.2	Head of Unit 4.2	20/04/2020	20/04/2020	Normal		NO	YES	NO	NO
Ares(2020)1954087	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018)- Declaration of Conflicts of Interest for recruitment procedures	Unit 4.1	Head of Unit 4.1	03/04/2020	06/04/2020	Normal		NO	NO	NO	NO
Ares(2020)1821154	EMSA Volunteers Network, Privacy Statement, Record of Processing Activity and the Declaration	Executive office	Head of Unit Executive office	27/03/2020	30/03/2020	Sensitive Non Classified	SENSITIVE:	NO	NO	NO	NO
Ares(2020)1775842	Record of Processing Activity Upgrades and alterations of existing CCTV system	Unit 4.2	Head of Unit 4.2	24/03/2020	26/03/2020	Normal		NO	YES	NO	NO
Ares(2020)2150654	Amended Notification to the DPO (ARTICLE 31 REGULATION 1725/2018)- Selection and Recruitment of SNEs and NEPTs + Related Privacy Statements	Unit 4.1	Head of Unit 4.1	23/03/2020	21/04/2020	Normal		NO	NO	NO	NO
Ares(2020)1560188	Privacy Statement SMS Communication	Unit 4.2	Head of Unit 4.2	13/03/2020	13/03/2020	Normal		NO	NO	NO	NO
Ares(2020)1529290	Record of Processing Activity, Preliminary Market Consultation related to the RPAS DC service	Unit 3.1	Head of Unit 3.1	06/03/2020	12/03/2020	Normal		NO	NO	YES	NO
Ares(2020)1162106	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - PAYROLL	Unit 4.1	Head of Unit 4.1	14/02/2020	24/02/2020	Normal		NO	NO	YES	NO
Ares(2020)939547	Joint ECGFF - EMSA workshop on "Information sharing and data security in the maritime safety and security domains", hosted by EMSA on 11 - 12 February 2020 in Lisbon, Portugal Privacy Statement and Record of processing activity	Executive Office	Head of Unit Executive Office	07/02/2020	13/02/2020	Normal		NO	NO	YES	NO
Ares(2020)919351	Notification to the DPO: Time Management Application (TIMa)	Unit 4.1	Head of Unit 4.1	06/02/2020	12/02/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	NO	NO
Ares(2020)942301	Notification to the DPO: Processing of personal data in relation to leave management, absences (Leave Management)	Unit 4.1	Head of Unit 4.1	06/02/2020	13/02/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	YES	NO
Ares(2020)1033962	Record of processing activity - Management of the personal files of Officials, Temporary Agents, Contract Agent, Seconded National Experts, National Experts in Professional Training and Trainees at EMSA	Unit 4.1	Head of Unit 4.1	31/01/2020	18/02/2020	Normal		NO	NO	NO	NO
Ares(2020)695398	Record of processing activity -Management of Experts attending EMSA Meetings/Conferences/Trainings (online registration, reimbursement of travel expenses, etc.)	Unit 4.2	Head of Unit 4.2	31/01/2020	04/02/2020	Normal		NO	NO	NO	NO
Ares(2020)919404	Record of processing activity - Fuel tax exemption - Galp Fleet cards	Unit 4.1	Head of Unit 4.1	21/01/2020	12/02/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	YES	NO
Ares(2020)737295	Record of processing activity - Vehicle registration under diplomatic plate	Unit 4.1	Head of Unit 4.1	21/01/2020	05/02/2020	Normal		NO	NO	NO	NO
Ares(2020)695520	Record of processing activity - VAT recovery by staff registered with the Ministry of Foreign Affairs	Unit 4.1	Head of Unit 4.1	21/01/2020	04/02/2020	Normal		NO	NO	YES	NO

Ares(2020)1033947	Record of processing activity - Scrapping vehicles	Unit 4.1	Head of Unit 4.1	21/01/2020	18/02/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	NO	NO
Ares(2020)1033973	Record of processing activity - Road traffic penalties	Unit 4.1	Head of Unit 4.1	21/01/2020	18/02/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	YES	NO
Ares(2020)695543	Record of processing activity - Duty-Free purchases	Unit 4.1	Head of Unit 4.1	21/01/2020	04/02/2020	Normal		NO	NO	NO	NO
Ares(2020)698743	DATA PROTECTION PRIVACY STATEMENTS - TAs and CAs Selection, Engagement and Personal Files	Unit 4.1	Head of Unit 4.1	19/12/2019	04/02/2020	Normal		NO	NO	NO	NO
Ares(2020)434461	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018) NAME OF PROCESSING ACTIVITY - Social Measure applications and payments	Unit 4.1	Head of Unit 4.1	13/12/2019	23/01/2020	Normal		NO	NO	NO	NO
Ares(2020)3121241	NOTIFICATION TO THE DATA PROTECTION OFFICER (ARTICLE 31 REGULATION 1725/2018): Processing of personal data in the context of an administrative inquiry or disciplinary procedure at EMSA	Unit 4.1	Head of Unit 4.1	01/06/2020	16/06/2020	Sensitive Non Classified	SENSITIVE: Staff matter:	NO	NO	NO	NO
Ares(2020)5377792	Record of Personal data Processing Activity for HP-IMS application	Unit 3.1	Head of Unit 3.1	09/06/2020	09/10/2020	Normal		NO	NO	NO	NO
Ares(2020)3127865	Filming at EMSA premises, special events and trainings	Unit Executive Office	Head of Unit Executive Office	16/06/2020	16/06/2020	Normal		NO	NO	NO	NO
Ares(2020)3128316	Standby Duty between Units A.2 and A.3	Unit 4.2	Head of Unit 4.2	16/06/2020	16/06/2020	Normal		NO	NO	NO	NO
Ares(2020)3255461	Skype for Business and TEAMS	Unit 3.2	Head of Unit 3.2	17/06/2020	23/06/2020	Normal		NO	YES	YES	YES
Ares(2020)3573558	Visits to Member States and for Inspections under Joint Controllership Arrangement with DG MOVE	Unit 1.2	Head of Unit 1.2	06/07/2020	07/07/2020	Normal		NO	NO	NO	NO
Ares(2020)5378930	Usage of ZOOM tool for virtual meetings/trainings (DPIA) 1st revision	Unit 4.2	Head of Unit 4.2	05/08/2020	09/10/2020	Normal		NO	YES	NO	NO
Ares(2020)4165662	Update in the Notification to the Data Protection Officer of the Recording of Processing Activity for the usage of Microsoft Teams and Skype for Business	Unit 3.2	Head of Unit 3.2	06/08/2020	07/08/2020	Normal		NO	YES	YES	YES
Ares(2020)4480279	CG Handbook	Unit Executive Office	Head of Unit Executive Office	25/08/2020	28/08/2020	Normal		NO	NO	YES	NO
Ares(2020)4730337	EMCIP	Unit 2.1	Head of Unit 2.1	07/09/2020	10/09/2020	Normal		NO	NO	NO	NO
Ares(2020)4741572	Electronic Form-Request for a Diplomatic ID card	Unit 4.1	Head of Unit 4.1	08/09/2020	10/09/2020	Normal		NO	NO	YES	NO
Ares(2020)4741563	Electronic Form-Request for the Renewal of Diplomatic ID card	Unit 4.1	Head of Unit 4.1	08/09/2020	10/09/2020	Normal		NO	NO	YES	NO
Ares(2020)4741539	Request for the Cancellation of Diplomatic ID card	Unit 4.1	Head of Unit 4.1	08/09/2020	10/09/2020	Normal		NO	NO	YES	NO
Ares(2020)4795273	Electronic Form-Request to Register a Vehicles with Diplomatic Plates	Unit 4.1	Head of Unit 4.1	08/09/2020	14/09/2020	Normal		NO	NO	YES	NO
Ares(2020)5378930	Notification to the Data Protection Officer: Usage of ZOOM tool for virtual meetings/trainings (DPIA) 1st revision	Unit 4.2	Head of Unit 4.2	09/10/2020	09/10/2020	Normal		NO	NO	NO	NO
Ares(2020)5377792	Record of Processing Activity - IMS	Unit 3.1	Head of Unit 3.1	09/10/2020	09/10/2020	Normal		NO	NO	NO	NO
Ares(2020)7735594	Processing Activity Year end Permanence	Unit 4.1	Head of Unit 4.1	18/12/2020	18/12/2020	Normal		NO	NO	NO	NO
Ares(2020)6882059	Covid Data - Privacy Statement and Record of Processing Activity	Unit 4.1	Head of Unit 4.1	16/11/2020	18/11/2020	Normal		NO	NO	NO	NO
Ares(2020)6791016	Record of Processing Activity and Privacy Statement on the processing of personal data in the context of EMSA Subscriptions & Automatic Notifications	Executive Office	Head of Executive Office	13/11/2020	16/11/2020	Normal		NO	NO	NO	NO
Ares(2020)6793122	Record of Processing Activity Procurement process in EMSA	Unit 4.2	Head of Unit 4.2	09/11/2020	16/11/2020	Normal		NO	NO	NO	NO
Ares(2021)736158	Questionnaire for organisation of COVID-19 vaccination for EMSA staff and family members	Unit 4.1	Head of Unit 4.1	28/01/2021	29/01/2021	Sensitive Non Classified: Staff Matters		NO	NO	NO	NO
Ares(2021)3028224	Notification to the DPO (ARTICLE 31 REGULATION 1725/2018) and Privacy Notice - Speed Networking Initiative for Women	Unit 4.1	Head of Unit 4.1	05/05/2021	05/05/2021	Normal		NO	NO	NO	NO
Ares(2021)2934245	EMSA Database of External Experts and Roster of Speakers Record of Processing Activity and Privacy statement	Unit 1.3	Head of Unit 1.3	30/04/2021	03/05/2021	Normal		NO	NO	NO	NO
Ares(2021)2986237	Processing personal Data in the context of implementation of internal rules concerning restrictions of certain rights of data subjects in relation to processing of personal data in the framework of the functioning of EMSA, adopted by Decision of the EMSA	Unit 4.1	Executive Director	29/04/2021	05/05/2021	Normal		NO	NO	NO	NO
Ares(2021)2842432	DPIA for Appdynamics SaaS (cloud-based)	Unit 3.2	Head of Unit 3.2	14/04/2021	28/04/2021	Normal		NO	YES	YES	YES

