



Final Meeting Report

6th LRIT NCA Meeting

Lisbon, 17 October 2012

Meeting Organization

The meeting was attended by delegations from: Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Norway, Poland, Portugal, Romania, Slovakia, Spain, Sweden, the Netherlands, United Kingdom and the European Commission.

The list of participants is attached as **Annex 1** and the Final Agenda as **Annex 2**.

Annex 3 is the summary of action items arising out of this meeting.

Note: All presentations for this meeting as well as the 4 papers which had been sent prior to the meeting can be found on the EMSA LRIT Extranet and then logging into the site with your personal usernames and passwords to access the downloadable documents under "Meeting Documents" and "6th LRIT NCA Meeting". The area is accessible with the following link:

https://extranet.emsa.europa.eu/index.php?option=com_joomdoc&task=cat_view&gid=469&Itemid=124

If you are unable to access the website or documents, please send an email to: LRIT@emsa.europa.eu.

Meeting Objectives

The main objectives of the meeting were to:

- Report/Update Member States (MS) on the performance and operations of the EU LRIT Cooperative Data Centre as well as its promotion and use since the last meeting in January.
- Present new features and development work which took place in the past few months on the EU CDC User Web Interface including possible new developments.
- Give feedback on the outcome of the IMO LRIT Ad Hoc and IMSO Advisory Committee (AC) meetings.
- Present why the User Web Interface (UWI) of the Invoicing and Billing was decommissioned and consequential changes to Conditions of Use.
- Have a session to give opportunity for Participating Countries of the EU CDC to present case studies on using the service.
- Give feedback on the invoicing of other DC's and payments made for data and also any difficulties we may be facing with particular Data Centres in terms of payments.
- Give feedback on the signing of agreements with other Data Centres.
- Give an update on the IDE operations at EMSA.
- Present the use of LRIT in terms of supporting EU NAVFOR operations (MARSURV) and other research projects such as Blue Fin Tuna Campaign with EFCA.
- Give an update on the development of the integrated maritime data environment (IMDaTe) project.

Meeting Programme

Agenda item 1 – Welcome and Opening of meeting

Marin Chintoan-Uta, Head of Unit C.3-Satellite Based Monitoring Services, welcomed the participants. He stated that the objective of this meeting was to give an update to Member States on the performance and use of the EU LRIT DC. He also requested that Member States review their contacts for the NCAs, operational contact points and ship database managers. These are important for EMSA to have up to date information for any communication with the Participating States of the EU DC.

Agenda item 2 –Status of the EU LRIT CDC – Use, Performance and Promotion

EMSA presented an overview of the EU CDC performance including the fact that there are now 37 participating States in the DC.

There are over 510 users registered in the User Web Interface and there are currently over 8600 ships in the DC with over 826,500 position reports being exchanged in the DC every month, representing a slight increase compared to second semester of 2011 which was dated reported at the last meeting in January 2012.

Graphs were shown to illustrate how the DC is meeting the IMO performance requirements which are:

- 15 min (periodic position report) and 30 min (polls) latency response times
- 95% availability over any 24-hour period (IMO 24h)
- 99% availability over any 1 month (IMO 30days)

In general the latency for the periodic position reports was 2.97 min for Q3 2012 and 6.95 min for the polls. The DC met the requirements for IMO 24 h availability requirement for Q3 of 2012 except for a few days especially during the beginning of the year when we were in the adaptation period having transferred the DC to EMSA. The same was evident in the IMO 30 day requirement where several incidents were concentrated in the beginning of the year. There was an unexpected database outage on 6 January and a power outage on 23 January. Furthermore, there was a database problem on 4 February where the QoS went below 98 %.

The availability of the User Web Interface for all users of the EU CDC remains extremely high with a figure of 99.4% for Q3 of 2012 and availability to the IDE and other DCs was 99.5%.

Many of these figures will also be presented in a quarterly report covering July to September 2012 and this will be placed on the EU DC User Web Interface for all users to view.

The presentation stressed the continued need for LRIT NCA's to manage their users and remove/delete all unused accounts especially for staff which have left the administrations to ensure the security of the system.

The presentation also gave feedback on the various training courses which were given by EMSA throughout the year and the upcoming Regional Training planned to take place at EMSA on 13-15 November. Requests for further training should be sent to EMSA by email or letter and future training sessions can be planned for interested countries.

Lastly, it was mentioned that a new contract had been signed with Edisoft for one year to cover the immediate Ship Database (Ship DB) and IDE maintenance needs (corrective and evolutive). Furthermore an additional 3 year contract had been signed with CLS for the corrective and evolutive maintenance of the EU DC, IDE and Ship DB. There is some overlap in the two contracts however CLS will remain with the EU DC work until

April/May of 2013 when they will then also take on the maintenance of the IDE and Ship DB following the end of the Edisoft contract.

Finally it was mentioned that EMSA will be producing a Use Case Brochure to show how the system is used by MS users and to promote its further use. The Brochure should be printed in Q1 2013 and copies will be sent to all MS for use to internally promote the use of the LRIT system.

Agenda item 3 – Outcome of IMO MSC and COMSAR meetings

EMSA gave an update on the IMO COMSAR meeting which took place on 12-16 March 2012 as well as MSC 90 from 16-25 May 2012. EMSA submitted a paper to MSC 90 on the IDE following its transfer from the US Coast Guard to EMSA and on the confirmation of the EC to continue to host the IDE after 2013. A number of conclusions were mentioned from MSC 90 including approving several amendments to various Circulars as well as the MSC 330 on amendments to the revised performance standards and functional requirements where the price list was removed from the IDE. Furthermore, the adoption of MSC 331 adding the polling functionality to the International Distribution Facility (IDF) was explained. MS questioned whether the EU DC will be billing MS for the polls made by the security forces and EMSA confirmed this was correct. It was mentioned this will be implemented in V2.0 of the EU DC which will be in production end of November. MS requested for EMSA to monitor the consumption of these polls by the security forces and contact MS should this amount be very high.

Agenda item 4 – Outcome of IMSO Assembly

EMSA presented the outcome of the 22nd session of the IMSO Assembly which took place from 25-28 June 2012. Discussions took place on the LRIT Formula where no proposals were put on the table since the last Assembly and therefore it was decided to keep the existing formula. Main discussions took place on the restructuring and cost reduction of IMSO and consequentially the IMSO audit fee. Following the submission of 2 papers on the issue, a compromise solution was agreed by most CGs which suggested a significant reduction in the audit fee from 9500 pounds in 2012 to possibly down to 6000 pounds in 2015.

Finally the Assembly endorsed the Revised LRIT Audit Procedures which were revised to be consistent with the IMO requirements. The Director General was mandated to keep this document under review to ensure consistency with the IMO documentation.

Agenda item 5 –Case Studies from MS on the Use of EU CDC

A presentation was given by Italy on their use of the EU CDC during their operations.

Italy gave examples on how they use the EU LRIT CDC in specific cases. This included a police investigation case which was requested by the Italian justice authority as well as to collaborate with the Panama government in monitoring and sharing LRIT data for a specific ship in the Gulf of Aden which had 300 Italian citizens on board..

The full presentation is on the EMSA Extranet under the 6th LRIT NCA meeting as indicated earlier in this document. EMSA requested other Participating Countries of the EU CDC to present at the next meeting to show the use of the system and to fill in the operational feedback forms on the EU DC User Web Interface.

Agenda item 6 – Service Operations

EMSA gave a presentation on the service operations which includes the monitoring of all the LRIT applications (EU DC, IDE, Ship DB and Invoicing and Billing). Most of the monitoring first line is done by the MSS however the LRIT team support as second line and often make corrections in the database or other aspects when there are things to correct or fix. The various monitoring tools used to monitor the various parts of the

systems were explained. Both the incident management and problem management processes were briefly explained to show how EMSA manages this at Agency level and how the escalation works with the LRIT team. Lastly, some statistics were given on the incidents that took place this year as well as how the team addresses the issue of ICT security for the various applications. The full presentation can be found on the LRIT Extranet.

Agenda item 7 – Evolution & maintenance of the EU CDC and Ship DB and ship reporting

A presentation was given on the following issues:

- Audit result
- UWI releases and main new features
- Future changes/additional user requirements
- Use of the LRIT CDC
- Sharing of data
- Ship Reporting and actions to improve reporting

The recent audit of the EU CDC by the LRIT Coordinator IMSO covered the period of 4 June 2011 to 3 June 2012. The final result was that there were no non-conformances nor observations identified meaning the EU LRIT CDC is fully compliant with the LRIT system requirements.

Since the last meeting in January, one release of the EU CDC (1.1.7.00) was put in production in July 2012. This included a number of evolutions and corrections of anomalies. This mainly included a first part of the new the Automatic Alerting System (AAS) which was requested by Member States in previous meetings. The introduction of this new AAS will lead to provide the National administration and ship owner with a dedicated alert email message automatically sent by the EU LRIT CDC as soon as a ship is reported as "Stop reporting". This will allow MS to be able to control their ships' which are not-reporting and therefore improve the reporting for their fleet.

The second part of the AAS will shortly be implemented in the next release v2.0 which is planned end of November. At this time, MS will need to activate the AAS service in the UWI and identify the contact person who will receive the alert messages.

The next release will include a number of additional changes including the polling functionality for the naval forces using the IDF. The saving of the geographic area filter and other improvements will also be included in this new release.

EMSA stressed the need for MS to communicate whether they would like MSS to continue to unlock user accounts which have been locked following 5 failed attempts to login. MS should contact EMSA on the LRIT box (LRIT@emsa.europa.eu) should they wish to continue to do this themselves through their NCA accounts. So far Finland, Greece, Italy and Ireland and Denmark have suggested they would like to continue to unlock their own users and all other CGs will have this function delegated to MSS unless they communicate otherwise to EMSA by email. The process of how this would work was explained in the presentation.

A discussion took place on the sharing of LRIT data. This started with a discussion purely on the sharing of Flag data between EU CDC MSs including ways that this could be done. A distinction was also made between sharing of archived data versus sharing of real-time data. Ireland suggested a paper be submitted to IMO to share non-EU MS data. Lengthy discussions took place and it was concluded that no sharing was desired at this moment in time or if this was to happen a more concrete proposal on how this would be done in the EU DC should be suggested by EMSA. Furthermore, the current process of emailing all MS to ask for their data to be passed to a specific requestor for a specific case or project would still apply. Each MS can then give their permission to pass

their data or not as was done for the Italian case and the JRC project. EMSA will therefore continue to use this emailing process.

During these discussions it was made evident that there was not a clear mandate for the LRIT NCA Group and some MS requested EMSA to produce terms of reference for the LRIT NCA Group. This will be done and sent prior to the next LRIT NCA Group meeting.

It was requested that MS continue to use the Revised Technical Note 8 (v1.2) which gives assistance on ship reporting with regards to using the UWI and following up with shipowners for the terminals and MSS to improve the ship reporting management. It is also important to continue to ensure that the data in the Ship DB is up to date and correct. EMSA presented the actual reporting status of all ships registered within the EU CDC by country, outlining that around 18% are not reporting properly due to various technical reasons.

Very often, the corrective measures include performing a stop or restart on the shipborne equipment or the uploading of DNIDs both of which have transmission costs associated. These costs are paid for by EMSA. It was presented that CGs using various commands (Restart, stop, DNID upload), together with a follow-up with their ship-owners, clearly have a better reporting rate for their terminals compared to other terminals which have had little follow-up from CGs.

EMSA asked MS if they would like to delegate the task of monitoring their ship reporting to EMSA. For those MS that wish to do this, an email can be sent to EMSA (LRIT@emsa.europa.eu) to confirm this and EMSA will take occasional actions to improve the ship reporting. There will be some actions that cannot be done by EMSA such as the need for an update in the Ship DB on a terminal or contacting a shipowner however a report would be produced occasionally for MS to be able to know the status of their fleet's reporting. The UK confirmed agreement for EMSA to monitor their ships' reporting and will send the UK a report on a regular basis.

Agenda item 8 – Financial issues

EMSA explained how the financial flow works between the various actors in the EU LRIT CDC. Some figures were presented on what has been bought from other LRIT DC's as well as sold to other DC's. It was indicated that EMSA currently pays for mandatory reports and ship integration costs which equates to about 263,000 euros and 8,700 euros respectively for the second quarter 2012. It was mentioned that there are three DCs that have outstanding debts with the EU CDC and are late on payments namely the DCs from Nigeria, Philippines and Kenya.

The reasons for decommissioning the User Web Interface of the Invoicing and Billing System were presented to MS. It is clear that due to the security issues and the high costs to minimise these and the fact that very few users were using the UWI fully justify the ending of this service. All the financial information will continue to be sent by email to users and other DCs with supporting evidence being provided to support the consumption reports.

EMSA is currently looking into ways to integrate the I & B system into the EU DC to no longer rely on a commercial product which is very costly and not scaled to the small scale needs of the EU LRIT DC. EMSA will continue to inform MS on how this is progressing.

Agenda item 9 – Conditions of Use

A report was given on the financial agreements with other DC's. Agreements have been concluded with 55 DC's which are in production. These agreements include 3 umbrella agreements with Pole Star, Fulcrum and CLS covering 45 DC's and then 10 individual agreements. An agreement was finally signed with Iran following negotiations having taken almost 2 years. Prices are specially agreed prices between DCs with a maximum being the 25 cents for a position report as recommended by IMO as well as using the

1/2/6 ratio. The agreed prices with other DC's are included on the User Web Interface and can be viewed by all users. From 2012, invoices are being issued despite the absence of agreements. This is according to the IMO recommendation from the MSC 87 which states that "Not having a contractual arrangement in place does not obviate the provision and the payment for the LRIT information".

Lastly, it was noted that in general in terms of execution of payments most have been paid by other DC's although there is an on-going debt with the Nigerian Data Centre. There have been numerous discussions with IMSO, Polestar, and Nigeria and a payment of around 17 K was received however there is still an outstanding debt of around 23 K. Polestar have given an ultimatum to Nigeria indicating that payment had to be received by 26 Oct or otherwise within 7 days from this date they would remove their ships and decommission their Data Centre. EMSA will continue to maintain the LRIT NCA's informed of the progress on this issue.

Lastly, EMSA informed all Participating States of the DC of the proposed amendments to the Conditions of User which included the change in the frequency of invoicing from monthly to quarterly and the increase in the threshold for invoicing from 100 to 1000 euros. A third amendment also was suggested due to the decommissioning of the User Web Interface of the Invoicing and Billing system mentioned in the last presentation. EMSA will contact all Participating States of the EU DC and move forward with amendments of the CoU through the exchange of letters.

Agenda item 10 – Update on the IDE

A presentation was given on the IDE service status. The operations have been run successfully in the full year of operations (IDE transfer took place 18 Oct 2011). The availability remains high at 99.95 % and 64 Data Centres (covering 112 CGs) worldwide now use the IDE hosted at EMSA. There were three relevant incidents which were reported on and included a power outage and 2 infrastructure related incidents covering an overall downtime of only 2.5 hours. There have been two release in 2012 in order to fix bugs, to resolve information security vulnerabilities, and to remove the processing functions related to the Pricing File messages. For further questions on the IDE please email: ide@emsa.europa.eu

Agenda item 11a – Update on the Integration Maritime Data Environment (IMDatE)

EMSA explained the background of the IMDatE project and the various modules included in the project such as the value added services for ship tracking, ship information, alerting, etc. The status of development was described including the fact full single sign on would be applied for all the EMSA applications by 1Q 2013. At this time the IMDatE services will also be opened for voluntary users. More discussion will take place within the IMDatE Group. EMSA will continue to maintain the LRIT NCA's informed of the progress on the IMDatE.

EMSA also mentioned that there will be a small study comparing SAT-AIS data with LRIT data and this will be reported back to MS in 2013. This is to compare quality of data and to see how the two are complementary.

Agenda item 11b – Anti-Piracy Support and use of LRIT

EMSA presented the various MARSURV projects including MARSURV -3 for fishery control for assisting the European Fisheries control Agency (EFCA) for the Bluefin Tuna Campaign. This was one of the projects that EMSA had contacted the Participating Countries of the EU LRIT DC to be able to use LRIT data for this project. This project

used the first version of the EMSA IMDatE platform and the monitoring ended on 15 July. The presentation highlighted the comparison of data used and the value of the LRIT data.

The MarSurv-1 service for anti-piracy activities to support EU NAVFOR is continuing with EMSA providing the LRIT data for those countries that participate in the EU LRIT DC Anti-Piracy Tool. With the recent signing of contracts for SAT-AIS data EMSA has been able to provide an additional source of data to EU NAVFOR. EU NAVFOR continues to see added value in receiving various sources of data from EMSA to assist them with their operations.

Any Other Business

There was some discussion on whether information on non-LRIT related projects such as IMDatE and MARSURV should be presented at these meetings due to some MS having representatives in all the groups (IMDatE, SSN, and LRIT) however others indicated they found these presentations valuable as they did not participate in all the groups. It was therefore concluded that these presentations would continue but would be placed at the end of the meeting for MS to feel free to leave after the LRIT content of the meeting.

It is likely that the next meeting will take place in May 2012 and if possible in conjunction with the SSN Workshop/Meeting which is tentatively planned week of 20 May.

Annexes

- Annex 1 - List of participants
- Annex 2 - Final Agenda
- Annex 3 - Summary of Action Items

Annex 1 – List of participants

Country	Name	First Name	Organisation	E-mail
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Annex 2 – Final Agenda

6th Meeting of LRIT NCA's
Lisbon 17 October 2012
Conference Centre "LOYOLA DE PALACIO"
Final Agenda

Chair: Marin Chintoan-Uta, Head of Unit, Satellite Based Monitoring Services

Time	Agenda Item	Speaker
08:45 – 09:15	<i>Registration & coffee</i>	--
09:15 – 09:30	1. Welcome and opening of meeting <ul style="list-style-type: none"> Approval of agenda Actions from 5th LRIT NCA meeting 	Marin Chintoan-Uta Head of Unit
09:30 – 10:00	2. Status of EU LRIT CDC <ul style="list-style-type: none"> New countries: Curacao Performance of system Use of system Training courses Maintenance contracts and tenders 	Stephanie Seddon-Brown Senior Project Officer LRIT
10:00 – 10:30	3. Outcome of IMO MSC 90 <ul style="list-style-type: none"> Main results of meeting Preparation for COMSAR and MSC 91 	Yannick Texier Senior Project Officer LRIT
10:30 – 11:00	4. Outcome of IMSO Assembly meeting <ul style="list-style-type: none"> Reduction in IMSO costs LRIT formula 	Stephanie Seddon-Brown Senior Project Officer LRIT
11:00 – 11:30	<i>Coffee Break</i>	
11:30 -12:30	5. Case Studies from MS on use of EU LRIT Data Centre <ul style="list-style-type: none"> Italy: results of LRIT data used for police investigation 	To be confirmed by MS who would like to present

Time	Agenda Item	Speaker
12:30 -13:00	6. Service Operations <ul style="list-style-type: none"> Monitoring Tools & procedures to explain how Help Desk works Monitoring by MSS: 1st line actions LRIT team and GMV: 2nd line actions Incident/Problem management ICT Security 	Sara Peral Lopes Project Officer LRIT
13:00 – 14:30	Lunch Break (not offered by EMSA)	
14:30 – 15:30	7. Evolution and maintenance of the EU LRIT CDC & Ship DB and ship reporting <ul style="list-style-type: none"> Status of IMSO Audit EU Data Centre <ul style="list-style-type: none"> UWI releases & new features Unblocking accounts with SSO Sharing of LRIT info in EU CDC Status of ship reporting & actions to improve reporting 	Yannick Texier Senior Project Officer LRIT Vincent Guida Project Officer LRIT
15:30 – 16:00	8. Financial issues <ul style="list-style-type: none"> Who is purchasing from EU DC and Who are we selling to? Outstanding payments from particular DCs: status I&B User Web Interface: decommissioning New billing system 	Paulo Neiva Fernandes Project Officer LRIT
16:00 – 16:30	Coffee Break	
16:30 – 17:00	9. Conditions of Use <ul style="list-style-type: none"> Amendments to be made Status on financial agreements with other DCs Nigeria: Update 	Olivier Boonen Legal Officer
17:00 – 17:15	10.IDE Operations and Maintenance	Diego Molero Project Officer LRIT

Time	Agenda Item	Speaker
	<ul style="list-style-type: none"> ▪ Performance and Incidents ▪ Maintenance and Exercises ▪ New releases 	
17:15 – 17:45	11. Update on the Integrated Maritime Data Environment <ul style="list-style-type: none"> ▪ Status and planning ▪ Potential Use Cases ▪ Anti-Piracy Support to EU NAVFOR, MARISS, EFCA, etc. 	Marin Chintoan-Uta Head of Unit Machteld Price Project Officer, Integrated Maritime Data
17:45 – 18:00	12. Any other business <ul style="list-style-type: none"> ▪ Frequency of the LRIT NCA meetings and next meeting 	

Annex 3 – Summary of Action items

I. ACTION ITEMS FOR THE MEMBER STATES

Action Number	Agenda item	Action	Target Date/Deadline
1	2	LRIT NCA's to manage their users and remove/delete all unused accounts especially for staff which have left the administrations to ensure the security of the system.	Ongoing
2	2	Requests for further training should be sent to EMSA by email or letter and future training sessions can be planned for interested countries.	Ongoing
3	5	EMSA requested other Participating Countries of the EU CDC to present at the next meeting to show the use of the system.	Next NCA meeting
4	5	EMSA encourage Participating Countries to fill in the Operational Feedback Form on the EU DC UWI to show how the EU DC is being used in every day operations.	ongoing
5	7	MS should contact EMSA on the LRIT email box (LRIT@emsa.europa.eu) should they wish to continue to unlock their own users' accounts otherwise MSS will now do this to facilitate the job for the NCAs.	ASAP
6	7	It was requested that MS continue to use the Revised Technical Note 8 (v1.1) (soon to be v1.2) which gives assistance on this issue with regards to using the UWI and following up with shipowners for the terminals and MSS to improve the ship reporting management. It is also important to continue to ensure that the data in the Ship DB is up to date and correct.	Ongoing
7	7	MS to email the LRIT mailbox (LRIT@emsa.europa.eu) if they would like to delegate the task of monitoring their ship reporting to EMSA.	ASAP
8	7	MS will need to activate the AAS service in the UWI and identify the contact person who will receive the alert messages.	Starting when V2.0 of DC goes into production end of Nov 2012

II. ACTION ITEMS FOR EMSA

Action Number	Agenda item	Action	Target Date/Deadline
1	2	EMSA will be producing a Use Case Brochure and will circulate copies to all MS for distribution within their countries.	1Q 2013
2	3	EMSA will monitor the consumption of the polls being made by the security forces and contact MS should this amount be very high.	Starting when V2.0 of DC goes into production end of Nov 2012
3	7	EMSA to present a more concrete proposal on how sharing of EU MS data would take place in the EU DC.	By next meeting
4	7	EMSA to produce terms of reference for the LRIT NCA Group.	By next meeting
5	9	EMSA will continue to maintain the LRIT NCA's informed of the progress on the Nigerian debt.	ongoing
6	9	EMSA will contact all Participating States of the EU DC and move forward with amendments of the CoU through the exchange of letters.	ASAP
7	11a	EMSA will continue to maintain the LRIT NCA's informed of the progress on the IMDatE.	Ongoing
8	11a	EMSA also mentioned that there will be a small study comparing SAT-AIS data with LRIT data and this will be reported back to MS in 2013.	1Q 2013