

SAFEMED III ISM Simulated audit

Lisbon, 3-4 March 2015

Agenda

Tuesday, 3 March 2015

Time	Agenda Item	
09:00 – 09:15	Registration	
09:15 – 11:00	<ul style="list-style-type: none"> Welcome address General presentation on SAFEMED III project A quick walk through the ISM Code The ISM Code & guidelines overview 	
11:30 – 11:45	Coffee break	
11:45 – 13:00	<ul style="list-style-type: none"> Planning, preparation of the audit & examples Audit techniques – Example of cross checks 	
13:00 – 14:30	Lunch break	
14:30 – 15:15	<ul style="list-style-type: none"> Conduct of an Audit Case study 1 - Organizational chart (Case studies – dealing with main scenarios linked to the ISM procedures & real cases for discussion) 	
16:00 – 16:15	Coffee break	
16:15 – 17:15	<ul style="list-style-type: none"> Conduct of an Audit Case study 2 - Managing a Passenger drill 	
17:15	End of the first day	

Wednesday, 4 March 2015

Time	Agenda Item	
09:00	Registration	
09:15 – 11:00	<ul style="list-style-type: none"> Conduct of an Audit Case study 3 - Managing Watertight Doors Case study 5 - Crewing management 	
11:00 – 11:15	Coffee break	
11:15 – 13:00	<ul style="list-style-type: none"> Conduct of an Audit Case study 7 - A touch of Maintenance 	

13:00 – 14:15	Lunch break	
14:15 – 15:30	<ul style="list-style-type: none">■ Certification - NCs and actions to be taken■ Conduct of an Audit <i>Case study 4 - Managing MNC/NC/F</i>	
15:30 – 15:45	Coffee break	
15:45 – 17:15	<ul style="list-style-type: none">■ <i>Case study 6 - Emergency preparedness</i>■ General discussions and closure of the training■ Evaluation of the training course	
17:15	End of the second day	