

NATIONAL EXPERT SECONDED TO EMSA

PROJECT OFFICER FOR REGULATORY COMPLIANCE & PORT STATE CONTROL

Ref. n°: EMSA/SNE/2017/03

The European Parliament and Council Regulation (EC) No 1406/2002¹ provides the legal basis for the establishment of the European Maritime Safety Agency (EMSA).

The European Maritime Safety Agency is one of the European Union's decentralised agencies. Based in Lisbon, the Agency provides technical, operational and scientific assistance to the European Commission and Member States in the fields of maritime safety, maritime security, prevention of, and response to, pollution caused by ships as well as response to marine pollution caused by oil and gas installations. The Agency also contributes to the overall efficiency of maritime traffic and maritime transport and supports European cooperation on coastguard functions.

EMSA invites you to send your application for a Seconded National Expert as Project Officer for Regulatory Compliance & Port State Control. This position will be attached to Department B 'Safety & Standards', in Unit B.1 'Visits & Inspections' in the 'Regulatory Compliance' Section.

More information about the Agency and its structure and activities can be found on our website:

<http://www.emsa.europa.eu>

Conditions of Employment:

This vacancy notice concerns a Seconded National Expert position. Rules applicable to National Experts seconded to EMSA can be found on the following link:

<http://www.emsa.europa.eu/recruitment-info/seconDED-national-experts.html>

Please read carefully these rules before applying.

The initial duration of the secondment is one year with possibility for extension.

The place of employment is Lisbon, Portugal.

¹ OJ L 208, 5.8.2002, p.1, as amended by Regulation (EC) No 1644/2003 of the European Parliament and of the Council of 22 July 2003 (OJ L 245, 29.9.2003, p. 10) and Regulation (EC) No 724/2004 of the European Parliament and of the Council of 31 March 2004 (OJ L 129, 29.4.2004, p. 1), as amended by Regulation (EU) No 100/2013 of the European Parliament and of the Council of 15 January 2013 (OJ L 39/30, 09.02.2013, p.30-40).

Functions and Duties:

Under the responsibility of the Head of Unit B.1 'Visits & Inspections' the successful candidate will assist in the following duties:

- Participate as a team member on visits to Member States on the functioning and organisation of the national systems in place for the operational implementation of EU maritime Regulations and Directives in particular those related to Port State Control;
- Perform analysis of documents and information as part of the preparation of visits to Member States;
- Contribute to the drafting of the reports following the visits;
- Maintain and update records and databases of relevant data on the results of the visits and cycles of visits to the Member States;
- Maintain and update records and databases of relevant data on the quality management system of Sector B.1.1, Unit B.1 and EMSA as relevant.

Main skills and qualifications:

- At least 4 years of professional experience as a PSCO acquired after the award of the required qualification. When no university degree or equivalent qualification has been acquired, at least 8 years of experience is required of which at least 4 must be as a PSCO relevant to the post;
- Good knowledge of EU maritime safety legislation, in particular in the field of port State control, maritime safety and protection of the marine environment;
- Good knowledge of the principal IMO and ILO maritime Conventions;
- Overall knowledge of the roles and functions of stakeholders in the Maritime Community (i.e. IMO, ILO, EU and EMSA, ship building and repair yards, ship owners and industry organisations, recognised organisations, IACS, flag, port and coastal states, offshore registries etc.);
- Good knowledge of relevant maritime safety legislation and international and industry quality management standards;
- Very good level of written and spoken English with the ability to write technical documentation in English. (Please give examples including a description of reports and publications and their target readership);
- An understanding of interviewing and auditing techniques will be considered advantageous;
- The ability to make presentations to groups will be considered advantageous;
- A working knowledge of the STCW Convention will be considered advantageous;
- Qualification as ISM Lead Auditor will be considered advantageous;
- Qualification as ISO 9001 Lead Auditor will be considered advantageous.

Submission of applications:

Each application shall contain the following documents:

- a) A detailed curriculum vitae in European format (that can be obtained at the following address <http://europass.cedefop.europa.eu/en/documents/curriculum-vitae> or downloaded from our site).
- b) A duly completed and signed [declaration of honour](#) (which can also be downloaded from our site).

Please note that candidates cannot send their applications to EMSA directly; the Permanent Representation must send your application to EMSA, at the following email address before the deadline: Recruitment@EMSA.europa.eu

EMSA will only take into account applications received before the deadline which is **3 May 2017 at 17 hours (Lisbon time)**. Please liaise with your Permanent Representation to ensure that your application reaches it well on time.