

SafeSeaNet Workshop 18

Introduction

- **Agenda**
- **Approval SSN 17 minutes**
- **SSN 17 follow-up actions & SSN 16 pending actions**

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Thursday, 18 October 2012

Time	Agenda Item	For
09:00 – 09:30	Registration and coffee	
09:30 – 09:45	Opening / Introduction (EMSA) SSN 18.1.1 Approval of the agenda (EMSA) SSN 18.1.2 Approval of the SSN 17 minutes (EMSA)	Approval Approval
09:45 – 10:00	Input from the Commission	
10:00 – 10:30	SSN 18.4.2 XML Reference Guide v2.07 (EMSA) SSN Deployment Plan – <i>presentation</i> (EMSA)	Approval Information
10:30 – 11:00	SSN 18.3.2 IFCD draft – status report (EMSA)	Validation
11:00 – 11:15	Coffee break	
11:15 – 11:45	SSN 18.3.4 SSN Group – Rules of procedure (COM/EMSA)	Approval
11:45 – 12:30	SSN 18.3.6 LOCODE Guidelines (EMSA/DCG)	Approval
12:30 – 14:00	Lunch break	
14:00 – 14:30	SSN 18.4.1 Improving Ship MRS reporting in SSN (EMSA)	Information
14:30 – 15:00	SSN 18.3.1 Incident Reports Guidelines v1.91 (EMSA)	Approval
15:00 – 15:45	SSN 18.5.1 Incident Reports - best practices <i>presentation</i> (MS+EMSA)	Information
15:45 – 16:00	Coffee break	
16:00 – 16:15	SSN 18.6.1 UK proposal on access rights – <i>presentation</i> (UK)	Information
16:15 – 16:45	SSN 18.5.2 SSN Data Quality report including interface with THETIS (EMSA)	Information & Approval
16:45 – 17:00	SSN 18.6.2 Update on the implementation of the Reporting Formalities Directive – <i>presentation</i> (COM/EMSA)	Information
17:00 – 17:30	Discussion and summary of the follow up actions - End of meeting	

Approval SSN 17 minutes

- ☐ **Draft version sent to SSN Group on 19 June 2012**
- ☐ **Final text:**
 - ✓ **Incorporates comments received**
 - ✓ **was published on EMSA web site on 20 July 2012**

Member States are invited to approve:

➤ SSN 17 final minutes

SSN 17 follow-up

Action point	Topic and Action	Due date	Status
1	Incident reports Guidelines: Include a footnote regarding the issues still on-going at the COSS committee (Ships which failed to notify, or do not have insurance certificates or financial guarantees; incidents reported by pilots or port authorities).	Jul.2012	Done SSN 18.3.1
2	Incident reports Guidelines: MS to provide comments on the IR Guidelines updated version and review the templates in Appendices 7 and 8 by end of June 2012. EMSA to publish the new IR Guidelines version following comments received.	Jun.2012 After SSN 18	Done SSN 18.3.1
3	Incident Report new protocol: The new IR protocol to be developed and implemented on a voluntary basis if agreed by the SSN HLSG 7.	HLSG 7	Done HLSG 7

SSN 17 follow-up

Action point	Topic and Action	Due date	Status
4	<p>Incident Report new protocol: The following clarifications were requested to EMSA:</p> <ul style="list-style-type: none"> •To investigate the possibility to have an amended XML protocol to correct only the IR inconsistencies. If the possibility is confirmed, this change in the current protocol will become the minimum mandatory changes for those MSs not implementing the new IR as per action 3. •To clarify how to implement the new XML protocol using a phase-in approach. <p>EMSA comment: Possible phase-in approach could be:</p> <ol style="list-style-type: none"> 1.To implement the new notification only (the incident report pushed message could then be received through email & the request available through SSN WEB), then 2.To implement the new request/response (the pushed message still be received through email) 3.To implement in XML the reception of the pushed message 	Jun.2012	<p>Done</p> <p>Done</p>

SSN 17 follow-up

Action point	Topic and Action	Due date	Status
5	<p>Incident Report new protocol: Submit the new Incident Report protocol to the HLSG 7 for validation and for confirmation of a minimum number of voluntary member states participating.</p> <p>If agreed, EMSA is requested to prepare the new XML with the IR new protocol (and the amended current protocol solving the inconsistencies) by end July 2012 and to submit it to the SSN group for approval by correspondence</p>	<p>Jun.2012</p> <p>SSN 18</p>	<p>Done</p> <p>HLSG7</p> <p>Done</p> <p>SSN 18.4.2</p>
6	Incident Report new protocol: If agreed by HLSG, the preliminary implementation plan for the new IR protocol on a voluntary basis would be April 2013.	Jun to Sep 2013	On going
7	IFCD draft: Include in the proposal to down-sampled the ship position information for the backup procedure (IFCD section 4.4, page 29)	HLSG 7	<p>Done</p> <p>SSN 18.3.2</p>
8	<p>Review of SSN documentation: The SSN group agreed to set up the Documentation Correspondence Group (DCG) according to the terms of reference presented and the following MS volunteered to participate: Germany, Greece, Italy, Norway, Poland, Sweden, the Netherlands and the UK.</p> <p>The DCG shall report the next SSN Workshop</p>	SSN 19	<p>On-going</p> <p>SSN 18.3.3</p>

SSN 17 follow-up

Action point	Topic and Action	Due date	Status
9	SSN Deployment Plan: Include in the SSN Technical and Operational documentation the SSN business rules. <i>EMSA comment:</i> The correlation rules have been included in the XML RG v2.07	SSN 18	Done SSN 18.4.2
10	SSN Status National Level: Analyse possible solution to remove the 120 days limitation to update PortPlus notifications in the new SSN version to be deployed in July 2012. <i>EMSA comment:</i> Technically this has been done in SSN v2.06 but operationally for system performance this 120 days should be kept	SSN 18	Done SSN 18.4.2
11	SSN Data Quality Report: Present the definition of downtime of the national SSN systems to the next workshop.	SSN 18	Done SSN 18.5.2
12	Business Continuity Facility: evaluate options and include the possibility to have S-TESTA connection in the BCF plan in Porto <i>EMSA comment:</i> EMSA is still evaluating the options for having S-Testa in Porto. Technically possible to route S-TESTA to BCF from EMSA through internet. To be agreed with GR and IE.	SSN 19?	On-going

SSN 17 follow-up

Action point	Topic and Action	Due date	Status
13	THETIS/SSN interface: include a chapter in the revision of the Operational Procedures document with the guidelines for the Locode management. <i>EMSA comment:</i> After evaluating the need it is proposed to approve a dedicated LOCODE guidelines as per SSN 18.3.6.	SSN 18	Done SSN 18.3.6
14	Integrated Maritime Data working groups: request guidance from the HLSG.	Done	Done SSN 18.4.3
15	New naming convention to apply in SSN: EMSA is invited to provide support to MS in the migration of the users to the new naming convention by end of 2012. MS are invited to already create new users using the new naming convention.		On going

Pending actions

Action point	Topic and Action	Due date	Status
SSN 16	Deployment of new SSN version in line with XML RG v2.06	New version received & under test	On-going Planned early Nov