



European Maritime Safety Agency

EMSA/OP/01/2014 - Provision of Training Services in the fields related to Maritime Safety

Appendix I – Proposal - Conditions and Cost Summary

NAME OF TENDERER: _____

Tenderers must complete and use the following tables to submit pricing.

- Table 1: Standard Courses (delivered at EMSA Headquarters)
- Table 2: Tailor-made Courses (delivered at EMSA Headquarters)
- Table 3: Broker percentage

All prices are to be indicated:

- In EUR
- VAT free
- All inclusive (all delivery costs must be included in the price, such as; manuals, enrolment fees, trainings materials, travel and subsistence costs);

1) Standard Courses (delivered at EMSA Headquarters) for 15 participants maximum

Course title	Number of Training Days (1 day = 7 hours)	Cost of Delivery per Day (including all support materials) for 15 part.	Cost of Certification or/and Examinations (if applicable) for 15 part.	TOTAL
1- International Ship and Port Facility Security Code (ISPS)				
2- ILO Maritime Labour Convention (MLC)				
3- Maritime Security				
4- Hull Inspection - Damage and Repair				
5- Ship New Construction				
6- Risk Based Inspections				
7- ISO9001 Management System Lead Auditor				
8- ISO9001 Management System Refresher for Lead Auditor				
9- Introduction to Quality Systems				

Course title	Number of Training Days (1 day = 7 hours)	Cost of Delivery per Day (including all support materials) for 15 part.	Cost of Certification or/and Examinations (if applicable) for 15 part.	TOTAL
10-Oil Spill Preparedness and Response and HNS Preparedness and Response				

2) Tailor-made Courses (delivered at EMSA Headquarters) for 15 participants maximum

Time Units of Course Delivery 0.5 Day (4 hours) 1 Day (7 hours)	Cost for Course Development/Adaptation (including all support materials and manuals)	Cost of Course Delivery	TOTAL
1 hour			
0.5 days			
1 days			
2 days			
3 days			
4 days			
5 days			

3) Broker percentage on total fee of the course that the future contractor will charge for using another company to deliver a specific training or service (in addition to the price offered by the other company)

Percentage that will be applied:



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Please state any price reduction as applicable, e.g. two half-day courses held on the same day.

Date:

Signature of Authorised Representative:

Name and Surname:

Position: